



**TENDER FOR SELECTION OF VENDORS FOR  
PROVIDING SELECTED SHOPS ON RENT AT HOTEL  
DRONA AND HOTEL GARHWAL TERRACE  
MUSSOORIE OF GMVN FOR TWO YEARS**

**Issued by:**

**Managing Director**  
**Garhwal Mandal Vikas Nigam Limited**  
(A Govt. of Uttarakhand Enterprise)  
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# TENDER DOCUMENT

## **Disclaimer**

This Tender document is neither an agreement nor an offer by Garhwal Mandal Vikas Nigam Limited, A Govt. of Uttarakhand Enterprise (the "**GMVN**" OR "**Authority**") to the prospective bidders or any other person. The purpose of this Tender is to provide interested parties with information that may be useful to them in the formulation of their Bids pursuant to this Tender. This Tender includes statements, which reflect various assumptions and assessments arrived at by the GMVN in relation to the project. Such assumptions, assessments and statements do not purport to contain all the information that each bidder may require. This Tender may not be appropriate for all persons, and it is not possible for the GMVN, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this Tender. The assumptions, assessments, statements and information contained in this Tender, may not be complete, accurate, adequate or correct. Each bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this Tender and obtain independent advice from appropriate sources.

GMVN, its employees and advisers make no representation or warranty and shall have no liability to any person including any bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Tender or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the Tender and any assessment, assumption, statement or information contained therein or deemed to form part of this Tender or arising in any way in this Selection Process.

GMVN also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any bidder upon the statements contained in this Tender. GMVN may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this Tender. The issue of this Tender does not imply that GMVN is bound to select a bidder or to appoint the selected bidder, as the case may be, for the project and the GMVN reserves the right to reject all or any of the Bids without assigning any reasons whatsoever.

The bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by GMVN or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the bidder and the GMVN shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the bidding process.

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Cost of Tender Form Rs.2,500/- Inclusive of GST 18% Rs.450/- Total Rs.2,950/-
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## TENDER DOCUMENT

GMVN is inviting bids from the reputed Business vendors to operate the Selected Shops on Rent at Drona Hotel and Garhwal Terrace Mussoorie of GMVN for permissible commercial activities for the period of two years.

### A - TENDERING PROCEDURE

1. Two bid system of E-Tendering will be followed. (Technical Bid and Financial Bid)

i. Technical Bid

The first part shall comprise the offer letter in the prescribed Format (Bid Forms) and the pre-qualification and Technical criteria compliance statement with details.

ii. Financial Bid

The second part shall be the Financial bid specifying the price offer in the prescribed Format (BOQ) Excel spread sheet (Please note that this is an E tendering System and the comparative chart is automated by the system. Do not forget to write the name of the applying firm at the specified place required for the same, otherwise there are chances that the system may reject the Financial bid.)

GMVN will open the pre-qualification and technical proposals and evaluate them as per criterion mentioned in this document. The 'Financial Proposal' covers shall not be opened until the evaluation of the pre-qualification and technical evaluation is complete.

After evaluation of technical proposals, the financial proposals of only those bidders, who qualify in technical evaluation, will be opened.

2. The parties willing to participate in the Bidding will have to apply through the Electronic Tendering Procedure (E-Tendering) as per the guidelines issued by Uttarakhand State Government.

3. The Tender Document can also be downloaded from the web site. "www.gmvnonline.com" & "uktenders.gov.in"

4. No Tender will be accepted other than E-Tendering Procedure mentioned above.

5. The provisions of Uttarakhand Procurement Rules 2017 shall be applicable for this Bidding Process. Furthermore, in case of any inconsistency in any of the provisions of this Tender Document with the Uttarakhand Procurement Rules 2017, the Uttarakhand Procurement Rules 2017 shall prevail.

### B - SCOPE OF WORK AND TERMS & CONDITIONS

1. GMVN intended to provide their selected 6 Shops situated at Hotel Drona and Hotel Garhwal Terrace, Mussoorie through a private sector operator to be selected through transparent competitive bidding process as per Uttarakhand Procurement Rules 2017 initially for 2 years, which is extendable for further period for 1 year. Further extension may be given based on mutually agreeable terms & conditions. Bidder has to quote annual rent only for the first year for each Shop which should

not be less than the minimum Base Annual Rent for that Shop. For all subsequent years the rent shall be escalated @10% per annum.

- The details of selected Shops along with the value of minimum base rental and EMD declaration to be submitted by bidders are given in the following table:

<b>DETAILS OF SHOPS AT HOTEL DRONA</b>						
<b>S.N.</b>	<b>Shop No.</b>	<b>Shop Size</b>	<b>Area (in Sq. Meter)</b>	<b>Area (in Sq. feet)</b>	<b>Minimum Base Annual Rent (Excluding GST @18%)</b>	<b>Amount of Earnest Money Declaration</b>
1	1	4.50 mtr x 3.60 mtr	16.20	174.38	277,000	16,620
2	2	3.60 mtr x 3.80 mtr	13.68	147.25	234,000	14,040
3	3	4.00 mtr x 3.60 mtr	14.40	155.00	246,000	14,760
<b>DETAILS OF SHOPS AT GARHWAL TERRACE MUSSOORIE</b>						
<b>S.N.</b>	<b>Shop No.</b>	<b>Shop Size</b>	<b>Area (in Sq. feet)</b>		<b>Minimum Base Annual Rent (Excluding GST @18%)</b>	<b>Amount of Earnest Money Declaration</b>
1	2	16.00 feet x 6.00 feet	96.00		152,000	9,120
2	3	16.00 feet x 6.00 feet	96.00		152,000	9,120
3	8	17.00 feet x 16.00 feet	272.00		432,000	25,920

- Shops will be provided to bidders on present condition i.e. as it is basis.
- Bidder shall quote rental value for one year in the Financial bid. The bid amount for the Shops shall not be less than minimum base annual rental value for the respective Shops mentioned in the tender document and shall be exclusive of GST and all other applicable taxes and duties. Any other taxes like GST etc. shall be borne by the bidder firm & bidder will deposit amount according to GMVN as per rule. GMVN will not entertain the financial bid submitted lower than the minimum base annual rental value mentioned in the tender document.
- From 2<sup>nd</sup> year onwards, Annual Rental value will be increased by 10% every year which will be calculated on the rental amount payable for the previous year exclusive of GST & other taxes.
- Total Contract value for 2 years of the bid will be calculated after considering the yearly increase in the rental value @10% i.e. in the 2<sup>nd</sup> year onwards rental value will be increased by 10%.
- Bid Security Declaration shall be submitted separately for each Shops, where bidder has submitted bid for more than one Shops. One can submit multiple bids but for those tender fees will have to be paid separately for each shop.
- Successful bidder shall use the properties (Shops) for the purpose of running permissible commercial activities and shall comply with all the prevailing Local/social/government rules and regulations. Bidder shall also comply the

terms and conditions of the contract agreement. Successful bidder will be fully responsible in the case of non-compliance of any of the terms, rules and regulations. Any violation may result in strict action as per direction of MD, GMVN.

9. Successful bidder should not use the property for the purpose of liquor business, gambling, illegal business and other restricted activities/business. Any violation may result in strict action as per direction of MD, GMVN.
10. Successful bidder shall not create any obstacle/ disturbance for the tourist of the Hotels of GMVN. Any violation may result in strict action as per direction of MD, GMVN.
11. Successful bidder shall be responsible for payment of electricity, water, municipal taxes, maintenance charges and other applicable statutory levies and taxes related to the respective Shops as imposed time to time by the government. In case of default, legal action may be initiated by MD, GMVN.
12. Successful bidder shall be responsible for the routine repairing and maintenance of the Shops. Repairing and maintenance work should be done by successful bidder from their own source only. No amount shall be reimbursed to the Successful bidder by GMVN in this respect. Successful bidder shall not do any new construction in the Shops without written permission from the designated Authority of GMVN. Any violation may result in strict action as per direction of MD, GMVN.
13. Successful bidder shall be responsible for any kind of damage and breakage in the Shops in the agreement duration and shall be responsible to restore the asset in original condition on their own cost. Any violation may result in strict action as per direction of MD, GMVN.
14. Existing structure and facilities in the Shops shall be provided for the operation to the successful bidder only. Sublet of the property is not allowed. Successful bidder shall transfer/handover the possession of the immovable/ fixed asset/s and facility/ies renovated/improved by them, to GMVN free of cost at the end of the agreement period. Any violation may result in strict action as per direction of MD, GMVN.
15. Successful bidder shall deposit the amount of rent in the following bank account of GMVN:

Beneficiary's Name	MD GMVN PP MODE
Bank Account Number	50100295694871
RTGS/NEFT Code	HDFC0000225
Bank Name	HDFC Bank Limited
Branch Name	56, Rajpur Road, Dehradun

16. As per the discretion of committee, earlier defaulters of GMVN may be evaluated, after clearing existing dues or any other pending issue as per the direction of MD, GMVN.



17. Bidders must visit the site and ascertain themselves for the site conditions, location, surrounding, climate, access to the site etc. before preparation and submission of their Bid. Such visit shall be carried out by the Bidders at their own cost, risk and responsibility. GMVN shall not be liable for such costs, regardless of the outcome of the Bidding Process.

C - CRITICAL DATES

Schedule of Bidding Process

S. N.	Event Description	Date
1	Availability of TENDER Document	Document can be downloaded from: <a href="http://www.gmvnonline.com">www.gmvnonline.com</a> , <a href="http://www.uktenders.gov.in">www.uktenders.gov.in</a>
2	Payment to be paid along with Submission of Bid	<b>Tender Fee (non-refundable):</b> Demand Draft of Rs.2,950/- (incl. GST) in favour of Managing Director, Garhwal Mandal Vikas Nigam Limited, Payable at Dehradun <b>Bid Security Declaration:</b> Bidder shall submit Bid Security Declaration as per Technical Bid Form-2. Bid Security Declaration shall be submitted separately for each Shop, where bidder want to submit bid for more than one Shop.
3	Publishing and Start Date of Downloading Tender document	15-12-2021 from 05:00 PM
4	Date & Time of Pre –bid Meeting	<b>Date:</b> 20-12-2021, at 03:00 PM <b>Venue:</b> Garhwal Mandal Vikas Nigam Limited, 74/1, Rajpur Road, Dehradun
5	Mode of Submission of Bid	Online at e-Proc website ( <a href="http://www.uktenders.gov.in">www.uktenders.gov.in</a> )
6	Start Date of Online Submission of Bid	<b>From:</b> 24-12-2021, 10:00 AM
7	Last Date of Online Submission of Bid (Bid Due Date)	<b>Upto:</b> 30-12-2021, upto 02:00 PM
8	Submission of Original Demand Draft for Tender Fee & other documents	30-12-2021, upto 03:00 PM Venue: Office of the General Manager (Tourism), Garhwal Mandal Vikas Nigam Limited, 74/1, Rajpur Road, Dehradun
9	Date, Time and Venue of Technical Bid Opening	30-12-2021, at 03:30 PM <b>Venue:</b> Office of the General Manager (Tourism), Garhwal Mandal Vikas Nigam Limited, 74/1, Rajpur Road, Dehradun
10	Date, Time and Venue of Financial Bid Opening	Shall be intimated to the Eligible Bidders at appropriate time
11	Issue of Letter of Award (LOA) to Selected Bidder	Shall be intimated to the successful at appropriate time
12	Acceptance of LOA by the Selected Bidder	Within 7 days of issuance of LOA
13	Signing of Contract Agreement	Within 10 days of issuance of LOA

The above schedule is tentative. Authority reserves the right to modify the Schedule of Bidding Process at any time during the Bidding Process at its sole discretion without assigning any reason or being liable for the same in any manner whatsoever.

**D - SPECIAL MENTIONS**

Address for submission of all physical documents.

To,

The Managing Director/ General Manager (Tourism)  
Garhwal Mandal Vikas Nigam Ltd.  
74/1 Rajpur Road, Dehra Dun  
Uttarakhand-248001.  
Email : mis.gmvn@gmail.com  
Tel No. : 0135-2746817, 2749308

**E - VALIDITY OF BID**

The Bids shall be valid for a period of 120 days from the last date of submission of Bids as mentioned in the Tender document or subsequent amendments, if any. Bid validity can be extended for further period by GMVN as per mutual consent of the bidder.

**F - TENDER FEE, BID SECURITY DECLARATION**

**1. Tender Fee**

- a. Rs.2,950/- (two thousand nine hundred fifty only) inclusive of GST @18% i.e. Rs.2,500/-(Tender Fees) +Rs.450/-(GST@ 18%)
- b. Tender fee will be accepted in the Form of Banker's Cheque/Demand Draft, drawn in favour of Managing Director, Garhwal Mandal Vikas Nigam Ltd payable at Dehradun.
- c. Scanned copy of the Tender fee instrument should be uploaded along with the Technical bid on the website [www.uktenders.gov.in](http://www.uktenders.gov.in)
- d. The Bidders complying with the provisions of Uttarakhand Government Order No. 1542/VII-3-19/143- Industry/2003 dated 20th August 2019 are exempted from payment of Tender Fee.
- e. Bidder can submit multiple bids but for those tender fees will have to be paid separately for each shop.

**2. Bid Security Declaration**

Bidder shall submit Bid Security Declaration as per Technical Bid Form-2. Bid Security Declaration shall be submitted separately for each Shop, where bidder has submitted bid for more than one Shop. Scanned copy of the Bid Security Declaration shall be uploaded on [www.uktenders.gov.in](http://www.uktenders.gov.in) along with the submission of Technical Bid.

- a. GMVN may initiate proceedings against a Bidder as per Bid Security Declaration, at its sole discretion in the following cases: -
  - i. if the Bidder engages in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice;
  - ii. the Bidder withdraws/modifies/substitutes its Bid during Bid Validity Period, including any extension thereof;
  - iii. in case of a Selected Bidder, if it fails to sign the Contract Agreement or fails to furnish the required Performance Security to the Authority within the time specified in the tender document and in the Letter of Award (LOA) or fails to sign and return a duplicate copy of the LOA with its acknowledgement within the time specified in the tender document;

- iv. in case the Bid of the Bidder is determined as being non-responsive due to its being “Conditional” or for any other reason, in the opinion of Authority;
  - v. any other conditions, with respect to the Bidder as well as the Selected Bidder, for which forfeiture of Bid Security has been provided under this Tender Document.
- b. Bid Security Declaration shall expire after earliest of the following events, namely:
- i. the expiry of Bid Validity Period; or
  - ii. the execution of Contract Agreement with the selected Bidder; or
  - iii. the cancellation/termination of Bidding Process for any reason whatsoever.
- c. Any Bid not accompanied by the Bid Security Declaration shall be considered as non-responsive and shall be rejected.

**G - QUALIFICATION OF BIDDERS**

- a. Bidder must have minimum experience of 2 years of business. Proof of business activity to be supported by documentary evidence and need to be submitted along with technical bid as mentioned in this document.
- b. The Bidder must be a legally recognized business entity incorporated/ Registered in India. Consortium Bidding is not allowed. Individual person having desired qualification can also apply.
- c. The minimum Average Annual Turnover of the supplier should not be less than Rs.3.00 lakh during any three years i.e. FY2017-18, FY2018-19, FY2019-20 and FY2020-21. Proof of turnover to be submitted separately along with technical bid as mentioned in this document.
- d. The bidder should not have been blacklisted in the past five years by any state/ central govt. department. The bidder must give an affidavit for the same.
- e. The Bidder must submit GST Registration Certificate or Affidavit regarding exemption from the registration in GST. If the bidder covered under the exemption from GST, then it will be mandatory to submit the affidavit (as per Technical Form-10) accordingly on an applicable value of stamp paper.
- f. The Successful bidder should have/need to setup its office in the State of Uttarakhand and produce evidence to the GMVN before the signing of the contract agreement. The Bidder should also provide all contact details of concern persons (i.e. office address, mobile numbers and email IDs).
- g. It is mandatory that bidder must have a valid PAN.
- h. In case where Bidder is Individual person/ proprietorship firm, the Bidder should also submit copy of Voter id card/ Driving License/ Aadhar card as identity proof and submit copy of electricity/ water bill / Voter id card/ Driving License/ Aadhar card as proof of address. Electricity/ Water bill should be in the name of the Bidder.
- i. Certified copy of Income tax return acknowledgements downloaded from the Income tax Portal and financial accounts for any three financial years 2017-18, 2018-19, 2019-20 and 2020-21. Assessment year is different from the financial year.
- j. Bidder must have Average positive net worth during the last three financial year.

Note:- In accordance with the provisions of Uttarakhand Government Order No. 1542/VII-3-19/143- Industry/2003 dated 20th August 2019, the eligible bidders

(enterprises) are exempted from applicability of qualification criteria related to Financial Eligibility (turnover) and Technical Eligibility (past experience).

**H - PRE-BID MEETING AND CLARIFICATIONS BY THE GMVN**

- a) A Pre-Bid Conference shall be held on the date, time and venue mentioned in Schedule of Bidding Process to clarify and discuss any provisions or requirements related to this tender document. All interested parties can participate in the Pre-Bid Conference.
- b) All queries to be raised at the Pre-Bid Conference shall be submitted to the GMVN in writing on or before the scheduled date of Pre-Bid Conference. Written queries shall be submitted at the address given in the tender document in the following format:

S. N.	Reference Clause of Tender	Subject/Title	Query/ Clarification Sought

- c) The GMVN shall endeavour to respond the written queries received from the prospective Bidders. However, the GMVN reserves the right not to respond to any query or provide any clarification, in its sole discretion, and nothing in this Clause shall be taken or read as compelling or requiring the GMVN to respond to any query or to provide any clarification.
- d) Verbal clarifications and information given by the GMVN or its employees or representatives advisors/consultants shall not in any way or manner be binding on the GMVN.

**I - AMENDMENT IN THE TENDER DOCUMENT**

- a) At any time prior to the Bid Due Date, the GMVN may for any reason, whether on its own initiative or as a result of a response to written queries, modify the Tender document/extend Bid Due Date by issuing an "Addendum". Any modification of the tender document shall be made by the GMVN exclusively through the issue of Addendum.
- b) Addendum shall be notified on [www.uktenders.gov.in](http://www.uktenders.gov.in) and/or [www.gmvnonline.com](http://www.gmvnonline.com). Such Addendum shall become part of the tender document.

**J - DOCUMENTS COMPRISING THE BIDDERS' PROPOSAL (Technical BID)**

- a) Scan copies to be uploaded on the e-Procurement Portal of GoUK i.e. [www.uktenders.gov.in](http://www.uktenders.gov.in) and Hard copy of the Tender document along with original affidavits/declarations etc. to be submitted to the concerned officer as mentioned in this document on or before the expiry of last date of submission of tender.
- b) Technical Bid Submission letter in the Format prescribed in Tender document
- c) Copy of proof of submission of Tender Fees/exemption from tender fees whichever applicable as mentioned in this document.
- d) Bid Security Declaration as in prescribed Format as mentioned in this document.
- e) Authorisation letter signed by the Bidder in favour of the duly Authorized Representative, certifying him as an authorized signatory for the purpose of this Tender in the Format prescribed in Tender document

- f) Eligibility and Evaluation Criteria documents to support the qualification of the Bidder as per specific Format prescribed in Tender document
- g) Duly signed and stamped copy of Tender document with all amendments/ corrigendum/ addendum to be submitted physically as an undertaking that the bidder has read all the terms and conditions carefully and accepts them.
- h) All the documents should be numbered and stapled/ bound; loose papers & unnumbered documents will not be accepted.

**K - FINANCIAL BID – (BOQ)**

- a) The Financial Bid is to be uploaded on the e-Procurement Portal **ONLY** in the MS Excel file as per the prescribed format. **Financial bid should not be submitted physically along with the hardcopy of the Bid.**
- b) Bidder shall quote rental value for one year in the Financial bid. The bid amount for the Shops shall not be less than minimum base annual rental value for the respective Shop mentioned in the tender document and shall be exclusive of GST and all other applicable taxes, duties, cess, surcharges, levies, etc. GMVN will not entertain the financial bid submitted lower than the minimum base annual rental value mentioned in the tender document.
- c) Bidder shall submit the Bid for those Shops where the bidder intent to Bid. Bidders may leave the remaining column blank for other Shops.

**L - COST OF BIDDING**

The Bidders shall be responsible for all of the costs associated with the preparation of their Bids and their participation in the Bidding Process. GMVN will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.

**M - RIGHT TO ACCEPT OR REJECT THE TENDER**

- a) Notwithstanding anything contained in this document, GMVN reserves the right to accept or reject any tender and to annul the Bidding Process and reject all tenders at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof.
- b) GMVN reserves the right to reject any tender and may initiate proceedings against a Bidder as per Bid Security Declaration if:
  - I. At any time, a material misrepresentation is made or found, or
  - II. The Bidder does not provide, within the time specified by GMVN, the supplementary information sought by GMVN for evaluation of the Bid.

**N - PREPARATION AND SUBMISSION OF BIDS**

**1- Format and Signing of Bid**

The Bidder shall provide all the information sought under this document. GMVN will evaluate only those Bids that are received in the required Formats and complete in all respects. The Bid shall be signed by the authorized signatory of the Bidder who shall also initial each page. The Technical Bid shall comprise of formats of submission of bid along with all necessary documents, certificates, affidavits, declarations.

**2- Scanning, uploading of online bids and Sealing/ Marking of Bids to be deposited in physical Form**

The Bidder shall upload the scan copy of the Technical Bid in Format as

prescribed on the e-Procurement Portal (Hardcopy of the Bid to be submitted to the concerned officer as mentioned in this document within the time prescribed in the tender document). In case of any discrepancy between scan copy of the Bid uploaded on e-Procurement Portal and hardcopy submitted by the Bidder, the scan copy will be considered as final and evaluated. Hence, the Bidders are advised that all the necessary documents, certificates, affidavits, declarations must be submitted in the scan copy of Bid and uploaded on the e-Procurement Portal.

**O - BID DUE DATE**

GMVN may, in its sole discretion, extend the Bid Due Date by issuing a corrigendum/Addendum uniformly for all Bidders on the website/s where the tender document has been published.

**P - MODIFICATION/SUBSTITUTION/ WITHDRAWAL OF BID**

The Bidder cannot modify the bid and No Bid shall be withdrawn by the Bidder on or after the Bid Due Date.

**Q - CORRESPONDENCE WITH THE BIDDER**

GMVN shall not entertain any correspondence with any Bidder in relation to acceptance or rejection of any Bid.

**R - EVALUATION OF BIDS**

i. Opening and Evaluation of Bids

- a. GMVN shall open the Bids at scheduled time and date as mentioned in this document at the head office of GMVN in the presence of the Bidders who choose to attend on prior notice.
- b. GMVN will subsequently examine and evaluate the Bids in accordance with the provisions set out in this document.
- c. While evaluating Bids, GMVN may, at its sole discretion, seek clarifications, shortcomings in writing from any Bidder regarding its Bid.
- d. Bidders who meet the Eligibility Criteria and conforms to other requirements of Technical Bid (as set forth in this document) shall be termed as **“Eligible Bidders”**.
- e. Bidders who do not meet the Eligibility Criteria and conform to other requirements of Technical Bid (as set forth in this document) shall be termed as **“Ineligible Bidders”**. Financial Bids of Ineligible Bidders shall not be opened.

ii. Selection of Bidder

- a) GMVN shall examine and compare the Financial Bids submitted by the ELIGIBLE BIDDERS, taking into account the following factors:
  - (i) Overall, completeness and compliance as per the instructions given in this Tender Document.
  - (ii) Conditional Bids are liable to be rejected.
- b) The successful bidder shall be selected as per Uttarakhand Procurement Rules and E-procurement Rules issued by the government of Uttarakhand.
- c) The Financial Proposals / Price Bids will be evaluated for each Shop wise to determine the Bidder(s) who has quoted the highest rate as per following:
  - 1- The Bidder who has quoted the highest rate for the entire scope of work as mentioned in the tender document shall be considered as the highest

- bidder (H1) and called for negotiation.
- 2- The highest bidder (H1) will be selected on the rate finalized after negotiation.
  - 3- Above evaluation process will be followed for Selection of Service Provider for each Shop separately.
  - 4- In case where the highest value of the financial bid submitted by two or more bidders for the Shops are same, then the bidder having the highest value of average annual turnover in the last three financial year out of FY2020-21, FY2019-20, FY2018-19 and FY2017-18, will be selected as successful bidder.
  - 5- Decision of MD, GMVN in this regard shall be final and binding on all the parties.

iii. Contacts during bid evaluation (Important)

Bids shall be deemed to be under consideration immediately after they are opened and until such time GMVN makes official intimation of award/ rejection to the Bidders. While the Bids are under consideration, Bidders and/ or their representatives or other interested parties are advised to refrain from contacting by any means, GMVN and or their employees/ representatives on matters related to the Bids under consideration.

iv. Price Reasonability

GMVN reserves the right to ask bidder's justification of offered prices to judge price reasonability.

**S - PERFORMANCE SECURITY**

- a. Performance Security equivalent to 3% of total contract value shall be deposited by the successful bidder in the form of FDR/BG (should be valid, irrevocable & unconditional) issued from scheduled bank in favour of Managing Director, Garhwal Mandal Vikas Nigam Limited payable at Dehradun within 3 days of acceptance of LOA by it & valid for a period of 60 days beyond the date of completion of all contractual obligation of the bidder in the format prescribed in the Tender Document.
- b. Performance Security will be released after the completion of successful term of the agreement/contract.
- c. Performance Security shall not carry any interest.
- d. In case of submission of false FDR/BG, penal action will be taken by MD, GMVN.

Note : Latest GO of the State finance department will be applicable in this respect.

**T - RESOLUTION OF DISPUTES/ ARBITRATION**

- a. The Parties agree to use their best efforts for resolving all Disputes arising under or in respect of the Contract Agreement promptly, equitably and in good faith, and further agree to provide each other with reasonable access during normal business hours to all non-privileged records, information and data pertaining to any Dispute.
- b. Any Dispute which is not resolved amicably by conciliation, shall be finally decided according to the provision of Uttarakhand Procurement Rules 2017 (as amended time to time). The venue of such arbitration shall be Dehradun (Uttarakhand).
- c. Selected Bidder and the GMVN agree that an Award may be enforced against the Selected Bidder and/or the GMVN, as the case may be, and their respective assets



wherever situated.

- d. The Contract Agreement and the rights and obligations of the Parties shall remain in full force and effect, pending the Award in any arbitration proceedings hereunder.

#### U - PENALTIES

- a. If the Successful bidder fails/ delays in payment of rent for more than 3 months beyond the due date, then the agreement with the successful bidder can be cancelled at the discretion of MD, GMVN and performance security amount shall be forfeited/encashed by GMVN. GMVN will issue the Recovery Certificate (R.C.) for the recovery of outstanding rent amount (i.e. all dues payable till the date of issue of R.C. plus interest @1% per month as applicable on dues for delayed period) after adjustment of performance security amount and this amount shall be recovered from the Successful bidder as Land Revenue through the district administration or through any other means as per direction of MD, GMVN.
- b. In case there is any complaint arises against the successful bidder or successful bidder is not running the Shops as per terms of the contract agreement, primarily reasonable amount of Penalty shall be levied at the discretion of Managing Director, GMVN depending upon the severity of complaint, after listening to both the parties. Penalty amount will be deducted from the Performance Security as non-refundable penalty. If the successful bidder keeps running the Shops for the purpose, other than the purpose mentioned in the contract agreement, then GMVN has right to cancel the contract agreement after giving the notice of 15 days to the bidder or immediately as deem suitable by MD, GMVN and performance security amount shall be forfeited/encashed by GMVN immediately.
- c. If performance security is encashed/ operated by GMVN on account of any applicable recovery, then the selected bidder must restore the amount of performance security to the previous level within 7 days of the recovery, otherwise penalty will be imposed by GMVN.

#### V - PAYMENTS

- a. The Rent amount along with applicable GST shall be paid by the Successful bidder to GMVN on yearly basis in advance before signing of the contract agreement. Rent for the subsequent years shall also be paid in advance on or before the 10<sup>th</sup> day of the starting of the next year contract period.
- b. Successful bidder shall be liable to pay the interest @ 1% per month on the rent paid to GMVN beyond the due date on monthly basis i.e. before 10<sup>th</sup> of a month.
- c. GST & other applicable taxes shall be paid extra by Successful bidder as applicable. The T.D.S. etc, as applicable, can be deducted by Successful bidder from the payment due to GMVN as per the prevailing government norms and the respective certificate shall be issued by the Successful bidder.
- d. The Bidder must submit GSTN Registration Certificate or Affidavit regarding exemption from the registration in GSTN. If the bidder covered under the exemption from GST, then it will be mandatory to submit the affidavit (as per Technical Form-10) accordingly. In case of any changes/amendments in the rules of GST in future, the terms and conditions in force for the time being shall be fulfilled by the Bidder.
- e. Apart from above payments, if any other Government tax falls payable under any amended rules/ agreement, the payment will be made by the respective liable parties according to the laws.
- f. In case of any downward/ upward revision in price on account of statutory levies/

taxes, the same will be passed on to GMVN with immediate effect.

**W - INTERPRETATION**

In case of any confusion regarding interpretation of any term and condition, the interpretation done by MD, GMVN shall be final. MD, GMVN may form a committee or otherwise, may decide on the issue.

**X - JURISDICTION**

All disputes regarding the Bidding Process and subsequent execution of contract by the successful bidder shall be subject to jurisdiction of court in Dehradun.

**Y - MISCELLANEOUS**

- a. GMVN, in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to;
  - i. Suspend and/ or cancel the Bidding Process and/ or amend and/ or supplement the Bidding Process or modify the dates or other terms and conditions relating thereto;
  - ii. Consult with any Bidder in order to receive clarification or further information;
  - iii. Retain any information and/ or evidence submitted to GMVN by, on behalf of, and/ or in relation to any Bidder; and/ or
  - iv. Independently verify, disqualify, reject and/ or accept any and all submissions or other information and/ or evidence submitted by or on behalf of any Bidder.
  - v. To act in the interest of GMVN & take any action in this regard.
- b. It shall be deemed that by submitting the Bid, the Bidder agrees and releases GMVN, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/ or performance of any obligations hereunder, pursuant hereto and/ or in connection herewith and waives any and all rights and/ or claims it may have in this respect, whether actual or contingent, whether present or future.
- c. The Tender must be submitted in accordance with the Terms and Conditions.
- d. The conditional tenders will not be entertained.
- e. Bidders shall fill up the required information as per the prescribed tender Form. If any Bidder does not fill up the information properly, the GMVN has a right to reject such Tenders.
- f. GMVN reserves the right to add/modify any Terms and Conditions of a draft agreement to be signed with the successful bidder during the bidding process.
- g. GMVN reserves right to verify facts shown by the bidder, by a team of Officers of GMVN.
- h. GMVN shall also be entitled to make recoveries from the successful bidder's bills, Security Deposit, or from any other amount due to him, the equivalent value of any payment made to him due to inadvertence, error, collusion, misconstruction or misstatement.
- i. The Bidding Documents and all attached documents shall remain the property of GMVN and are transmitted to the Bidders solely for the purpose of preparation

and the submission of a Bid in accordance herewith. Bidders are to treat all information as strictly confidential and shall not use it for any purpose other than for preparation and submission of their Bid. GMVN will not return any Bid or any information provided along therewith.

- j. The agreement between successful bidder and GMVN regarding supply, terms and conditions as given in tender document shall be executed on a non-judicial stamp paper of appropriate value as required by the Law before the starting of the work and shall be duly registered with the government authority. Cost of stamp duty as applicable shall be borne by the successful bidder.
- k. The bidder must submit bid for the Shops where they want to bid. Bidder can submit bid for more than one Shop or they may submit bid only for one Shop.
- l. This agreement shall be effective from the date of signing for the period of two years, which may be extended for further period of one year on mutually agreed terms & conditions between the parties. The rent will be started from the date of signing of agreement.
- m. No fitting out period will be allowed to the successful bidder.
- n. Both the parties can terminate the agreement after giving prior notice for 3 months. Security amount will be refunded to the successful bidder after the period of six months. All pending dues related to electricity, water, repairing and maintenance and others, if any, should be adjusted from the security/any other amount payable to the successful bidder. The successful bidder should submit no dues certificate from the Manager/appointed officers to the GMVN to get the security released.
- o. In case successful bidder cancel the agreement without giving prior notice of 3 months to the GMVN as mentioned in the tender document, then no amount will be paid to the successful bidder and the amount of security/any credit will be forfeited by the GMVN.
- p. All the issues which are not explicitly written in the General terms and condition shall be vested within the power of MD, GMVN.
- q. In case of any disputes, the decision of Managing Director GMVN will be final, without prejudice to the right of arbitration.

#### **Z - FORCE MAJEURE**

- a) "Force Majeure" shall mean any cause or event preventing performance of an obligation under this Bid or Contract Agreement under this Bid, which is beyond the reasonable control of either party (GMVN or Selected Bidder) hereto, and which by the exercise of due diligence, could not have been avoided or overcome, including fire, sabotage, shipwreck, embargo, explosion, terrorist attack, labour trouble, accident, riot, acts of governmental authority (including acts based on laws or regulations now in existence as well as those enacted in the future), acts of God such as earthquake, flood, landslides, spread of pandemic, etc.
- b) Delay in performance or non-performance of any obligation contained herein shall be excused to the extent such failure or non-performance is caused by Force Majeure events mentioned above.
- c) In the event of the Force-Majeure condition(s) continuing beyond a period of 3 months, either party shall have the option to cancel the Contract Agreement for the reason of any or all of the Force-Majeure condition(s) mentioned as above. Further, the Authority/GMVN shall not be liable to pay to the Selected Bidder, any

compensation towards financial implications arising due to Force Majeure events.

- d) As soon as practicable and in any case within 15 days of the date of occurrence of a Force Majeure Event or the date of knowledge thereof, the successful bidder shall notify other Parties of the same, setting out the details of such Force Majeure event.
- e) Upon the occurrence of any Force Majeure event, the following shall apply:
- The Parties shall bear their respective costs and no Party shall be required to pay to the other Party any costs arising out of such Force Majeure event.
  - GMVN shall not be liable to pay any charges to Selected Bidder for the period for which the Force Majeure events persist.
  - Upon the cessation of any Force Majeure Event, the Parties shall immediately resume their respective obligations and such resumption shall be given effect through a written notice of information sent to other party.
  - It is expressly agreed that Selected Bidder's inability to do business or provide services to a third party at a more advantageous price or Selected Bidder's economic hardship shall not constitute a force majeure event.
  - In case of force majeure/unforeseen situation, relaxations to the Selected Bidder, if any, shall be provided as per State / central Government orders.

#### **AA - CHANGE OF LAW**

At any stage GMVN has all the rights to change any of the provision of any legal/verbal/implicit/explicit etc. agreement unsigned/signed between GMVN and the selected Bidder including RFP/ Tender Document, contract agreement etc. in the public interest and in the interest of GMVN. There shall not be any legal liability of GMVN in any case in this regard.

#### **BB - AGREEMENT FOR CONTRACT**

The successful bidders will have to make an agreement with GMVN Limited on the terms mentioned in the bid document within the period specified in the tender document. In case the successful bidder refuses to sign the agreement, the GMVN may initiate proceedings against the Bidders as per Bid Security Declaration and the subject property may be given to second highest bidder as per the procedure mentioned in the tender document.

## **Bid Forms**

## Technical Bid Form-1: Letter of the Bid

Ref.

Dated: .....

**Managing Director**

**Garhwal Mandal Vikas Nigam Limited**

74/1, Rajpur Road, Dehradun – 248001 (Uttarakhand)

**Sub:- Tender for Selection of Vendors for providing Selected Shops on Rent at Hotel Drona and Hotel Garhwal Terrace Mussoorie of GMVN for Two Years**

Dear Sir,

Being duly authorized to represent and act on behalf of \_\_\_\_\_ (hereinafter referred as the “**Bidder**”), and having reviewed and fully understood all of the eligibility requirements and information provided, the undersigned hereby expresses its interest and apply for eligibility for the Project mentioned in subject line.

We are enclosing our Bid with the details as per the requirements of the Tender Document, for your evaluation.

The undersigned hereby also declares that the statements made, and the information provided in the Bid are complete, true and correct in every detail.

We confirm that our Bid is valid for a period of 120 days from the due/last date of submission of Bid (Bid Due Date) and our Technical Bid and Financial Bid are unconditional.

We hereby also confirm the following:

1. The Bid is being submitted by -----(mention name of the Bidder) in accordance with the conditions stipulated in the Tender Document.
2. We have examined in detail and have understood the terms and conditions stipulated in the Tender document issued by Garhwal Mandal Vikas Nigam Limited (“**Authority**” or “**GMVN**”) and in any subsequent communication sent by it. We further confirm that we have examined and have no reservations to the Tender document, including Addendum/ issued vide ..... dated..... We understand that the Addendum shall form an integral part of the Tender document.
3. We acknowledge and confirm that we have undertaken a due diligence audit of all aspects of the bid, including legal due diligence, Service Provider’s obligation to perform the Project and on the basis of its independent satisfaction hereby agree to undertake the Project in accordance with the terms and conditions of this Tender document.
4. We agree and undertake to abide by all these terms and conditions. Our Bid is consistent with all the requirements of submission as stated in the Tender document or in any of the subsequent communications from Authority.
5. The information submitted in our Bid is complete, is strictly as per the requirements stipulated in the Tender document and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Bid.
6. We agree to submit Bank Guarantee/FDR/CDR for a sum of Rs. ----- as Performance Security on being identified as Selected Bidder as per terms and conditions of Tender document.

7. In the event of our Bid being accepted, we agree to enter into the Contract Agreement within the stipulated period of 10 days from the date of issue of LOA with the Authority for exclusive implementation, incorporating the conditions of the Bid including the Draft Contract Agreement thereto annexed and written acceptance thereof.
8. We confirm that we have studied the provisions of the relevant Indian laws and regulations required to enable us to prepare this Bid and as applicable for implementation of the Project in the event that we are finally selected.
9. Our Financial Bid is exclusive of GST and all other applicable taxes, duties, cess, surcharges, levies, etc.
10. We confirm that all the terms and conditions of the Bid are firm and valid for acceptance for a period of 120 days from the Bid Due Date.

Thanking You,

Yours faithfully,

**For and on behalf of** : ----- (Name and seal of the Bidder)  
**Signature** : -----(Authorised Signatory)  
**Name of the Person** :-----  
**Designation** :-----  
**Seal of the Bidder** : -----  
**Date** : -----  
**Place** : -----

**Technical Bid Form-2: Bid Security Declaration**

(to be submitted separately for each TRH by Bidder on Stamp Paper of Rs. 50/- or above and duly attested by Notary Public)

**Ref.**

**Dated:** .....

**Managing Director**

**Garhwal Mandal Vikas Nigam Limited**

74/1, Rajpur Road, Dehradun – 248001 (Uttarakhand)

**Phone:** 0135-2746817, 2749308

**Sub:- Tender for Selection of Vendors for providing Selected Shops on Rent at Hotel Drona and Hotel Garhwal Terrace Mussoorie of GMVN for Two Years**

**Shop Number and Hotel’s Name :** .....

**I/We, the undersigned, declare that:**

We understand that, according to your conditions, bids must be supported by a Bid-Securing Declaration. We accept that I/we are required to pay the Bid Security of Rs..... (Rupees ..... Only) (in form of Demand Draft/ Banker’s Cheque in favour of Managing Director, Garhwal Mandal Vikas Nigam Limited payable at Dehradun) in the following cases, namely:

- a) When I/we withdraw or modify our Bid after opening of the Bids
- b) When I/we do not accept Letter of Award (LOA)/work order issued by the Authority within the time specified
- c) When I/we do not execute the Contract Agreement, if any, after placement of work order/ Letter of Award (LOA) within the time specified
- d) When I/we do not deposit the performance security with the time specified; and
- e) If I/we breach any provision of code of integrity prescribed for bidding specified in the Act and Chapter VI of these rules

In addition to the above, the State Government shall debar us from participating in any procurement process undertaken for a period not exceeding three years in case where the entire Bid Security or any part thereof is required to be forfeited by Authority.

I/We understand that this Bid Security shall expire if:

- (i) I/we are not the successful Bidder.
- (ii) the execution of Contract Agreement for procurement and Performance Security is furnished by us in case we are successful Bidder;
- (iii) thirty days after the expiration of our Bid;
- (iv) the cancellation of the bidding process; or
- (v) the withdrawal of the bid prior to the deadline for submission of bids, unless the bidding documents stipulated that no such withdrawal is permitted.

**For and on behalf of :** -----((name of the Bidder)

**Signature :** ----- (Authorised Signatory)

**Name of the Person :**-----

**Designation :**-----

**Seal of the Bidder :**-----

**Date & Place :**-----



**Technical Bid Form-3: Details of the Bidder**  
(to be filled by the Bidder)

1	<b>Name of Bidder</b>	
2	<b>Legal Status of Bidder</b>	
3	<b>Date of Incorporation/Registration</b>	
4	<b>Head Office Address of Bidder</b>	
5	<b>Local Office Address of Bidder (if existing)</b>	
6	<b>Brief Description of Bidder's Organisation like Ownership Structure, Background etc.</b>	
7	<b>Particulars of Authorised Signatory</b> (Communication will be send on this address/ email id/ mobile number only)	Name: Designation: Address: Telephone: Fax: E-mail:
8	<b>Bank Details of Bidder</b>	Name of Account Holder: Account No: Account Type: Bank's Name: Branch: IFSC Code:
9	<b>PAN</b>	
10	<b>GST registration number</b>	

**Note:**

- a) Bidder shall also submit certified copy of certificate of registration/ incorporation as applicable to legal status of the Bidder and other details viz. GST registration number and PAN number duly signed by Authorised Signatory with Bidder's seal.
- b) Copy of bank statement for last 3 years (certified by Bank) preceding to the Bid Due Date in case the Bidder is a proprietorship firm.

**For and on behalf of** : ----- (Name and seal of Bidder)  
**Signature** : -----(Authorised Signatory)  
**Name of the Person** : -----  
**Designation** : -----  
**Seal of the Bidder** : -----  
**Date** : -----  
**Place** : -----

### Technical Bid Form-4: Power of Attorney for Signing Authority

(to be submitted by Bidder (except cases where Individual bidder himself signed the bid) on Non-Judicial Stamp Paper of Requisite Value as per Prevalent Stamp Duty (not less than Rs.100/-))

Know all men by these presents, We ----- (name of the Bidder and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr./Ms. (name), ----- who is presently employed with us, -----, name of Bidder, and holding the position of -----, as our true and lawful attorney (hereinafter referred as the “**Authorised Signatory**”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Bid for "**Selection of Vendors for providing Selected Shops on Rent at Hotel Drona and Hotel Garhwal Terrace Mussoorie of GMVN for Two Years**" (“**Project**”) issued by Garhwal Mandal Vikas Nigam Limited (“**Authority**” OR “**GMVN**”) including but not limited to signing and submission of all Bids, Bids and other documents and writings, providing information/responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts including the Contract Agreement and undertakings consequent to acceptance of our Bid, and generally dealing with the Authority in all matters in connection with or relating to or arising out of our Bid for the said Project and/or upon award thereof to us and/or till the entering into the Contract Agreement with the Authority.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Authorised Signatory pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorised Signatory in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, -----, THE ABOVE-NAMED PRINCIPALS HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS ----- DAY OF -----, 2021

For

-----  
(Signature, name, designation and address)

Witnesses:

- 1.
- 2.

(Notarized)

Accepted

-----  
(Signature)  
(Name, Title and Address of the Authorised Signatory)

#### Notes:

- The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
- Wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a board or shareholders’ resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.

### Technical Bid Form-5: Affidavit for No Blacklisting

(to be submitted by Bidder on Non-Judicial Stamp Paper of Requisite Value as per Prevalent Stamp Duty (not less than Rs.100/-) and duly attested by Notary Public)

We hereby declare that presently the ----- (name of the Bidder), at the time of bidding:

- a) is competent to get into a contract as per the provisions of Indian Contract Act, 1872.
- b) possesses the necessary professional, technical, financial and managerial resources and competence required by the TENDER document issued by Garhwal Mandal Vikas Nigam Limited (the “**Authority**” OR “**GMVN**”).
- c) has fulfilled its obligations to pay such of the taxes payable to Government of India and the State Government or any local authority as specified in the TENDER document.
- d) is having unblemished record and is not declared Illegible for corrupt & fraudulent practices and is not barred either indefinitely or for a particular period of time by any State/ Central Government/ Union Territory (UT)/ Public Sector Undertaking (PSU).
- e) is not barred under the provisions of Uttarakhand Procurement Rules, 2017 from participating in Bidding Process.
- f) does not have any previous transgressions with any entity in India or any other country during the last 5 years.
- g) does not have any debarment by any other procuring entity.
- h) is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons.
- i) does not have, and our directors/officers/office bearers (*wherever applicable*) not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of 5 years preceding to the Bid Due Date, or not have been otherwise disqualified pursuant to debarment proceedings.
- j) does not have a conflict of interest as mentioned in the Tender Document which materially affect the fair competition.
- k) will comply with the code of integrity as specified in the Tender document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GoUK, our Bid Security/ Performance Security may be forfeited in full and our Bid, to the extent accepted, may be cancelled.

Thanking You,

**For and on behalf of** : -----(name and seal of the Bidder)  
**Signature** : -----(Authorised Signatory)  
**Name of the Person** :-----  
**Designation** :-----  
**Seal of the Bidder** : -----  
**Date** : -----  
**Place** : -----

**Technical Bid Form-6: Anti-Collusion Certificate**

(to be submitted by the Bidder)

We hereby certify and confirm that in the preparation and submission of this Bid in response to the TENDER issued by Garhwal Mandal Vikas Nigam Limited, Jaipur (the "Authority" OR "GMVN") for "**Tender for Selection of Vendors for providing Selected Shops on Rent at Hotel Drona and Hotel Garhwal Terrace Mussoorie of GMVN for Two Years**" (the "Project") we have not acted in concert or in collusion with any other Bidder or other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive.

We further confirm that we have not offered nor paid nor shall offer nor pay, directly or indirectly, any illegal gratifications, in cash or kind, to any person or agency in connection with the Bid.

Date this.....Day of .....2021

**For and on behalf of** : -----(name and seal of the Bidder)  
**Signature** : -----(Authorised Signatory)  
**Name of the Person** : -----  
**Designation** : -----  
**Seal of the Bidder** : -----  
**Date** : -----  
**Place** : -----

**Technical Bid Form-7: Project Undertaking**

(to be submitted by the Bidder)

Ref.

Dated: .....

**Managing Director**  
**Garhwal Mandal Vikas Nigam Limited**  
74/1, Rajpur Road, Dehradun – 248001 (Uttarakhand)

**Sub:- Tender for Selection of Vendors for providing Selected Shops on Rent at Hotel Drona and Hotel Garhwal Terrace Mussoorie of GMVN for Two Years**

We have read and understood the Tender for the project mentioned in the above subject line, issued by Garhwal Mandal Vikas Nigam Limited “**Authority**” OR “**GMVN**”). We hereby agree and undertake as under:

Notwithstanding any qualifications of conditions, whether implied or otherwise, contained in our Bid we hereby represent and confirm that our Bid is unqualified and unconditional in all respects and we agree to the terms of the TENDER document including the Draft Contract Agreement.

**For and on behalf of** : -----(name and seal of the Bidder)  
**Signature** : -----(Authorised Signatory)  
**Name of the Person** : -----  
**Designation** : -----  
**Seal of the Bidder** : -----  
**Date** : -----  
**Place** : -----

### Technical Bid Form-8: Financial Eligibility

(Certificate from statutory auditor/Practicing Chartered Accountant on its Letterhead)

(to be submitted by each Bidder)

Net worth		Annual Turnover	
As on	Amount (Rs.)	Financial Year	Amount (Rs.)
March 31, ____		FY	
March 31, ____		FY	
March 31, ____		FY	

This is to certify that the information contained above are correct as per the audited/certified financial accounts of the Bidder.

Date:  
Place:

(Signature, Name, Designation, Membership Number  
of the CA/Authorised Signatory of CA Firm)  
Name and Seal of CA/CA Firm  
UDIN.....

**Note:-**

- a) The above Form shall be filled and certified by the statutory auditor of the Bidder on its letter head. In case Bidder does not have a statutory auditor, it shall provide the certificate from practising chartered accountant along with the certified copy of the annual accounts (including Balance sheet & P/L Account).
- b) Bidder must submit certified copy of Income tax return acknowledgement downloaded from the Income tax Portal with the bid.

**Technical Bid Form-9: Affidavit of No Dues towards Government Taxes**

[on non-judicial stamp paper of requisite value as per applicable stamp act and duly attested by Notary Public (to be submitted by Bidder on Non-Judicial Stamp Paper of Requisite Value as per Prevalent Stamp Duty (not less than Rs.100/-))]

**Ref.**

**Dated:** .....

**Managing Director**  
**Garhwal Mandal Vikas Nigam Limited**  
74/1, Rajpur Road, Dehradun – 248001 (Uttarakhand)  
**Phone:** 0135-2746817, 2749308

**Sub:- Affidavit of No Dues towards Government taxes**

We..... (name and address of Bidder) hereby undertake that there no pending tax liability towards any tax authorities in India (e.g. Income Tax Department, GST, Custom, etc.) as on ..... (mention date).

PAN Card No.	
GST No. (if applicable)	

If this affidavit/undertaking is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GoUK, our Bid Security/ Performance Security may be forfeited in full and our Bid, to the extent accepted, may be cancelled.

Thanking You,

**For and on behalf of** : -----(name of the Bidder)  
**Signature** : -----(Authorised Signatory)  
**Name of the Person** : -----  
**Designation** : -----  
**Seal of the Bidder** : -----  
**Date** : -----  
**Place** : -----

## Technical Bid Form-10: Affidavit for Exemption from GST

[to be submitted by Bidder (only if GST registration certificate is not submitted by the bidder) on non-judicial stamp paper of requisite value as per applicable stamp act (not less than Rs.100/-) and duly attested by Notary Public]

**Ref.**

**Dated:** .....

**Managing Director**  
**Garhwal Mandal Vikas Nigam Limited**  
74/1, Rajpur Road, Dehradun – 248001 (Uttarakhand)  
**Phone:** 0135-2746817, 2749308

### **Sub:- Affidavit for Exemption from GST**

I/We..... (name and address of Bidder) hereby declare that total aggregate value of all the taxable supplies of Goods and services provided by me/us as per the Profit and Loss/Income and expenditure account for the previous financial year 2020-21 was not exceeding Rupees Twenty Lakh. Further in the current FY 2021-22, total aggregate value of taxable supplies under Goods and Service tax being provided by me/us will not exceed Rupees Twenty Lakh during the whole financial year. Therefore, supplies of Goods and services proposed to be provided by me/us are exempted from Goods and Service Tax during the current financial year and accordingly I/we shall not charge any Goods and Service Tax on supplies proposed to be provided by me/us.

In case total aggregate value of taxable supplies exceeds Rupees Twenty lakh during the financial year 2021-22, then I/we will inform you and follow the procedure as per Goods and Service Tax Rules for compliance. In this case, the responsibility related to compliance of applicable GST laws will be on me/us.

If this affidavit/undertaking is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GoUK, our Bid Security/ Performance Security may be forfeited in full and our Bid, to the extent accepted, may be cancelled.

Thanking You,

**For and on behalf of** : -----(name of the Bidder)  
**Signature** : -----(Authorised Signatory)  
**Name of the Person** : -----  
**Designation** : -----  
**Seal of the Bidder** : -----  
**Date** : -----  
**Place** : -----



## **Financial Bid Form (BOQ)**

(In the MS Excel format available at [www.uktenders.gov.in](http://www.uktenders.gov.in))  
(Please note that the financial bid should not be submitted physically)

**CHECK LIST OF DOCUMENTS**

SI	Particulars of document	Technical Bid	To be scanned and uploaded along with the online bid	Reference	Tick the item
1	Tender Fees	Yes	Yes	Copy of Banker's Cheque/ Demand Draft	
2	Technical bid document as per tender document	Yes	Yes	Technical Bid forms specified in the Tender document (as applicable)	
3	Financial bid (BOQ)	No	Yes	In the form of Spread sheet/ excel file online only	
4	Proof of business establishment	Yes	Yes	Registration Copy	
5	Documentary Evidence for Business Activity undertaken	Yes	Yes	Copy of Work order, Experience/completion certificates	
6	Proof of turnover (ITR & Certified annual accounts)	Yes	Yes	Income Tax Return Acknowledgements and Certified financials for any three years for FY2017-18, FY2018-19, FY2019-20 and FY2020-21. Assessment year is different from financial year.	
7	Copy of PAN	Yes	Yes	Please give the PAN of the applying firm	
8	Copy of GST registration (if applicable, then submission of Technical Bid Form 10 is not required)	Yes	Yes	Issued by GST department	
9	Copy of Electricity/ water bill / Voter id card/ Driving License/ Aadhar card as proof of identity and address (In case where Bidder is Individual person/ proprietorship firm)	Yes	Yes	Copy of any document as proof of identity and address	
10	Copy of Tender Document sealed and signed by Authorised Signatory of Bidder	Yes	Yes	PDF Format	

## Draft Contract Agreement

This Agreement is executed on this the ..... day of 2021 at Dehradun (Uttarakhand)

### BY AND BETWEEN

**Garhwal Mandal Vikas Nigam Limited**, a Govt. of Uttarakhand Enterprise, 74/1, Rajpur Road, Dehradun – 248001 (Uttarakhand) (hereinafter referred to as “the **Authority**” or “**GMVN**” which expression shall, unless repugnant to the context or meaning thereof, include its administrators, successors and assigns) of **First Part**;

### AND

M/s ..... (*name of address of the Selected Bidder*) (hereinafter referred to as the “**Selected Bidder**” or “**Service Provider**”), which expression shall, unless repugnant to the context or meaning thereof, include its successors and permitted assigns) of the **Second Part**.

Each of the parties of the **First** and **Second Part** are hereinafter, as the context may admit or require, individually referred to as a “**Party**” and collectively as the “**Parties**”.

### WHEREAS:

- A. Garhwal Mandal Vikas Nigam Limited (“**GMVN**”) decided to procure services from **Selection of Vendors for providing Selected Shops on Rent at Hotel Drona and Hotel Garhwal Terrace Mussoorie of GMVN** for the period of ..... (“**Contract Period**”) through a private sector supplier to be selected through transparent competitive bidding process [collectively referred as the “**Tender**”].
- B. For this, GMVN had invited bids for selection of a Bidder through single stage two-part competitive transparent bidding process for the Project through Tender No. .... dated.....
- C. After evaluation of Bids received in response of the Tender, the Authority accepted the bid of the selected Bidder and issued Letter of Award (LoA) vide its letter no. ----- (hereinafter called as the “**LOA**”) to the Selected Bidder, requiring, inter alia, the Selected Bidder to submit Performance Security within 10 days of issuance of LOA.
- D. Following the issue of the LOA, the Service Provider having furnished Performance Security for an amount of Rs. ....; the Authority has agreed for procuring supply of Services by the Selected Bidder on the terms, conditions and covenants hereinafter set forth in this Contract Agreement.
- E. The Selected Bidder acknowledges and confirms that it has undertaken its obligations to undertake the tender etc., and on the basis of its independent satisfaction hereby agrees to supply of Services in accordance with the terms & conditions of the Contract Agreement.
- F. This Contract agreement shall be valid for a period of ..... from the date of signing.  
The following documents attached hereto shall be an integral part of this Contract Agreement:
  - a) Financial Bid Submitted by Selected Bidder
  - b) Performance Security Submitted by Bidder

- c) Tender Document
- d) Pre-bid Minutes, if any

The Bidder shall carry out its Scope of Work in accordance with provision of the Contract Agreement forming the documents mentioned hereinabove.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

For and Behalf of <b>Garhwal Mandal Vikas Nigam Limited</b>	For and Behalf of <b>Entity name of Selected Bidder</b>
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<b>Managing Director/ General Manager</b>	<b>Authorised Signatory name, title and signature</b>
1) Witness	2) Witness

**Performa of Performance Security**

{On non-judicial stamp paper worth..... (Adequate value as per the applicable laws of  
Govt. of Uttarakhand)}

**Managing Director**

**Garhwal Mandal Vikas Nigam Limited**

74/1, Rajpur Road, Dehradun – 248001 (Uttarakhand)

**Phone:** 0135-2746817, 2749308

**Sub:- Tender for Selection of Vendors for providing Selected Shops on Rent at Hotel Drona and Hotel Garhwal Terrace Mussoorie of GMVN for Two Years**

Ref.: ..... (LoA / Agreement No ----- Dated -----)

Date: .....

Bank Guarantee No.....

This deed of Guarantee is made this day ..... of ..... of the year ..... between the **Managing Director, Garhwal Mandal Vikas Nigam Limited**, 74/1, Rajpur Road, Dehradun – 248001, Uttarakhand (which expression shall unless excluded by or repugnant to the context includes his successors and assignees) of the one part and the..... (Name of issuing Bank), having its head office..... hereinafter called "The Bank" (which expression shall unless excluded by or repugnant to the context includes his successors and assignees) of the other part

1. In accordance with the Agreement No. .... between **Garhwal Mandal Vikas Nigam Limited** (hereinafter referred to as the "GMVN") for the work of "**Tender for Selection of Vendors for providing Selected Shops on Rent at Hotel Drona and Hotel Garhwal Terrace Mussoorie of GMVN for Two Years**", with M/s (Name of Bidder / Name of Lead Member in case of Consortium)..... address .....(hereinafter referred to as "Agency"), a Bank Guarantee for a sum of Rs \_\_\_\_\_ valid for a period of \_\_\_\_\_ from....., as required to be furnished by the Agency, we the .....(Name of the Bank) (hereinafter referred to as "The Bank") do hereby unequivocally and unconditionally guarantee and undertake to pay during the above said period, on written request by GMVN, an amount not exceeding Rs. ----- Only to GMVN without any reservation. The guarantee would remain valid up to ..... (date) and if any further extension to this is required, the same will be extended as and when required by GMVN.
2. We, the ..... (name of the Bank) do hereby further undertake to pay the amounts due and payable under this guarantee without any demur, merely on demand from GMVN stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by GMVN by reason of any breach of any of the terms of conditions of the said Agreement by the Agency. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.....
3. We, the ..... (name of the Bank) undertake to pay to GMVN any money so demanded notwithstanding any dispute or disputes raised by the Agency in any suit or proceeding instituted/ pending before any court of tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under

and the Agency shall have no claim against us for making such payment.

4. We, the ..... (name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the aforesaid period of ..... days and it shall continue to be so enforceable till all the dues of GMVN under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharges or till GMVN certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Agency and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the ..... (Date 3 months after the expiry of Bank Guarantee), we shall be discharged from all liability under this guarantee thereafter.
5. We, the ..... (name of the Bank) further agree with GMVN that GMVN shall have the fullest liberty without our consent and without effecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Agency from time to time or to postpone for any times or from time to time only of the powers exercisable by GMVN against the Agency and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, postponement or extension being granted to the said Agency or for any forbearance act or omission on the part of GMVN or any indulgence by GMVN to the said Agency or by any such matter or thing what-so-ever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. The decision of the Managing Director, GMVN or any other officer exercising the power of the Managing Director, GMVN shall be final in respect of this bank guarantee.
7. This guarantee will not be discharged due to the change in the name, style and constitution of the Bank or the Agency.
8. All disputes arising under the said guarantee, between the Bank and GMVN or between the Agency and GMVN pertaining to the guarantee, shall be subject to the jurisdiction of court of the State of Uttarakhand only.

Notwithstanding anything contained herein:-

1. Our liability under this bank guarantee shall not exceed .....(Value in figures).....(Value in words)
2. This bank guarantee shall be valid up to .....(Validity date)
3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if we receive a written claim or demand on or before .....(Validity / claim period)

We, the ..... (name of the Bank) lastly undertake not to revoke this guarantee during its subsistence except with the previous consent of the Managing Director, GMVN in writing.

Dated, the ..... day of ..... 2021

For .....

(name of the Bank)

(Name and Signature of the Authorised Signatory of the bank)

Witness:

- 1.
- 2.