



TENDER REF. E-PRO-TSM-YATRA OFFICE-TENDER
FOR SELECTION OF VENDOR FOR HIRING OF TAXI
FOR TOURS RUN BY GMVN FOR ONE YEAR

Issued by:

Managing Director
Garhwal Mandal Vikas Nigam Limited
(A Govt. of Uttarakhand Enterprise)
74/1, Rajpur Road, Dehradun – 248001 (Uttarakhand)
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Disclaimer

This Tender document is neither an agreement nor an offer by Garhwal Mandal Vikas Nigam Limited, A Govt. of Uttarakhand Enterprise (the "**GMVN**" OR "**Authority**") to the prospective bidders or any other person. The purpose of this Tender is to provide interested parties with information that may be useful to them in the formulation of their Bids pursuant to this Tender. This Tender includes statements, which reflect various assumptions and assessments arrived at by GMVN in relation to the project. Such assumptions, assessments and statements do not purport to contain all the information that each bidder may require. This Tender may not be appropriate for all persons, and it is not possible for GMVN, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this Tender. The assumptions, assessments, statements and information contained in this Tender, may not be complete, accurate, adequate or correct. Each bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this Tender and obtain independent advice from appropriate sources.

GMVN, its employees and advisers make no representation or warranty and shall have no liability to any person including any bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Tender or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the Tender and any assessment, assumption, statement or information contained therein or deemed to form part of this Tender or arising in any way in this Selection Process.

GMVN also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any bidder upon the statements contained in this Tender. GMVN may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this Tender. The issue of this Tender does not imply that GMVN is bound to select a bidder or to appoint the bidder, as the case may be, for the project and GMVN reserves the right to reject all or any of the Bids without assigning any reasons whatsoever.

The bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by GMVN or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the bidder and GMVN shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the bidding process.

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Cost of Tender Form Rs.1,500/-
Inclusive of GST 18% Rs.270/-
Total Rs.1,770/-

TENDER DOCUMENT

GMVN is inviting bids from the reputed Travel Transport Agencies for hiring of Taxi for operating package/ additional/ Chartered tours run by GMVN through Taxi for the period of one year (April, 2022 to March, 2023) which may be extended on yearly basis for further period of two years on consent of both parties on same terms & conditions.

A - TENDERING PROCEDURE

1. Two bid system of E-Tendering will be followed. (Technical Bid and Financial Bid)

i. Technical Bid

The first part shall comprise the offer letter in the prescribed Format (Bid Forms) and the pre-qualification and Technical criteria compliance statement with details.

ii. Financial Bid

The second part shall be the Financial bid specifying the price offer in the prescribed Format (BOQ) Excel spread sheet (Please note that this is an E-tendering System and the comparative chart is automated by the system. Do not forget to write the name of the applying firm at the specified place required for the same, otherwise there are chances that the system may reject the Financial bid.)

GMVN will open the pre-qualification and technical proposals and evaluate them as per criterion mentioned in this document. The 'Financial Proposal' covers shall not be opened until the evaluation of the pre-qualification and technical evaluation is complete.

After evaluation of technical proposals, the financial proposals of only those bidders, who qualify in technical evaluation, will be opened.

2. The parties willing to participate in the Bidding will have to apply through the Electronic Tendering Procedure (E-Tendering) as per the guidelines issued by Uttarakhand State Government.

3. The Tender Document can also be downloaded from the web site "www.gmvnonline.com" and/or "uktenders.gov.in"

4. No Tender will be accepted other than E-Tendering Procedure mentioned above.

5. The provisions of Uttarakhand Procurement Rules 2017 shall be applicable for this Bidding Process. Furthermore, in case of any inconsistency in any of the provisions of this Tender Document with the Uttarakhand Procurement Rules 2017, the Uttarakhand Procurement Rules 2017 shall prevail.

6. For more information Helpline can be contacted as mentioned below.

- GMVN Yatra Office, Rishikesh Telephone No.-091-9568006621, 091-9568006625, 091-9568006626, 091-9568006657
- email Support – yatraofficegmvn@gmail.com

B - CRITICAL DATES

Schedule of Bidding Process

S. N.	Event Description	Date
1	Availability of TENDER Document	Document can be downloaded from: www.gmvnonline.com , www.uktenders.gov.in
2	Payment to be paid along with Submission of Bid	Tender Fee (non-refundable): Demand Draft of Rs.1,770/- (incl. GST) in favour of Managing Director, Garhwal Mandal Vikas Nigam Limited, Payable at Dehradun Bid Security (Earnest Money Deposit): Demand Draft of Rs.1,50,000/- (One lac fifty thousand only) in favour of Managing Director, Garhwal Mandal Vikas Nigam Limited, Payable at Dehradun
3	Publishing and Start Date of Downloading Tender document	06-01-2022 from 05:00 PM
4	Date & Time of Pre –bid Meeting	Date: 13-01-2022, at 03:00 PM Venue: Garhwal Mandal Vikas Nigam Limited, 74/1, Rajpur Road, Dehradun
5	Mode of Submission of Bid	Online at e-Proc website (www.uktenders.gov.in)
6	Start Date of Online Submission of Bid	From: 17-01-2021, 10:00 AM
7	Last Date of Online Submission of Bid (Bid Due Date)	Upto: 24-01-2022, upto 05:00 PM
8	Submission of Original Demand Draft for Tender Fee & other documents	25-01-2022, upto 03:00 PM Venue: Office of the General Manager (Tourism), Garhwal Mandal Vikas Nigam Limited, 74/1, Rajpur Road, Dehradun
9	Date, Time and Venue of Technical Bid Opening	25-01-2022, at 03:30 PM Venue: Office of the General Manager (Tourism), Garhwal Mandal Vikas Nigam Limited, 74/1, Rajpur Road, Dehradun
10	Date, Time and Venue of Financial Bid Opening	Shall be intimated to the Eligible Bidders at appropriate time
11	Issue of Letter of Award (LOA) to Bidder	Shall be intimated to the successful at appropriate time
12	Acceptance of LOA by the Bidder	Within 7 days of issuance of LOA
13	Signing of Contract Agreement	Within 10 days of issuance of LOA

The above schedule is tentative. Authority reserves the right to modify the Schedule of Bidding Process at any time during the Bidding Process at its sole discretion without assigning any reason or being liable for the same in any manner whatsoever.

C - SPECIAL MENTIONS

Address for submission of all physical documents.

To,

The Managing Director/ General Manager (Tourism)
Garhwal Mandal Vikas Nigam Ltd.
74/1 Rajpur Road, Dehra Dun
Uttarakhand-248001.
Tel No. : 0135-2746817, 2749308

D - VALIDITY OF BID

The Bids shall be valid for a period of 120 days from the last date of submission of Bids as mentioned in the Tender document or subsequent amendments, if any. Bid validity can be extended for further period by GMVN as per mutual consent of the bidder.

E - TENDER FEE AND EARNEST MONEY DEPOSIT

1. Tender Fee

- a. Rs. 1,770/- (One thousand seven hundred seventy only) inclusive 18% GST (1500/-(Tender Fees) + 270/-(GST@ 18%))
- b. Tender fee will be accepted in the Form of Banker's Cheque/Demand Draft, drawn in favour of Managing Director, Garhwal Mandal Vikas Nigam Ltd payable at Dehradun.
- c. Scanned copy of the Tender fee instrument should be uploaded along with the Technical bid on the website www.uktenders.gov.in
- d. In case of Consortium, Tender Fees shall be payable by the Lead Member.
- e. The Bidders complying with the provisions of Uttarakhand Government Order No. 1542/VII-3-19/143- Industry/2003 dated 20th August 2019 are exempted from payment of Tender Fee.

2. Earnest money Deposit (EMD)

Earnest money is (Refundable/Adjustable) has to be submitted physically in the Head office of GMVN before the opening of tenders. Scanned copy of EMD instrument to be uploaded along with the technical bid. The EMD amount payable by bidder is as given below:

S. No.	PARTICULARS	EMD (Rs.)
1	EMD for tender for hiring of Taxi	1,50,000.00

- a. The EMD can be submitted in the Form of :
 - i. F.D.R / C.D.R form
 - ii. Demand Draft/ Banker's Cheque
- b. The above EMD instrument should be made in favour of "Managing Director, Garhwal Mandal Vikas Nigam Ltd" Payable at Dehradun.
- c. EMD will be accepted in the above-mentioned form.
- d. The EMD fee should be submitted at Head Office of GMVN, to the concerned officer as mentioned in this document. Scanned copy of the EMD fee

Instrument should be uploaded along with the Technical bid on the website "www.uktenders.gov.in"

- e. No interest shall be payable by GMVN on EMD.
- f. EMD will be forfeited if: -
 - i. The Successful Bidder fails to deposit the required Performance security as prescribed.
 - ii. Tender is withdrawn within the period of its validity period as mentioned in this document.
 - iii. The successful bidder refuses to provide the services after being selected in the tendering procedure.
- g. EMD shall be returned if the Bidding process is cancelled by GMVN, or as per the following cases:
 - i. For the Successful Bidder, after depositing Performance Guarantee and signing of Contract Agreement.
 - ii. For the Unsuccessful / Unqualified Bidders, within 30 days of the signing of Contract Agreement between GMVN and the Successful Bidder.
- h. In case of Consortium, Earnest Money shall be deposited by the Lead Member.
- i. Any Bid not accompanied by the Earnest Money Deposit shall be considered as non-responsive and shall be rejected.

Note : Latest applicable G.O. of the State finance department will be considered regarding exemption from earnest money deposit.

F - QUALIFICATION OF BIDDERS

- a. Bidder must have minimum experience of 3 years of business of Travel Transport Agencies. Proof of business activity should be supported by documentary evidence and need to be submitted along with technical bid as mentioned in this document.
- b. The Bidder must be a legally recognized business entity OR group of entities ("**Consortium**") incorporated/Registered in India. In case of Consortium Bidder, all members of Consortium can meet Eligibility Criteria jointly. An Entity submitting its bid individually shall be termed as "**Single Entity Bidder**". Group of entities submitting their Bid as Consortium shall be termed as "**Consortium Bidder**".
- c. The term "**Bidder**" shall include Single Entity Bidder as well as Consortium Bidder. In case project is awarded to a Consortium Bidder, then Agreement shall be signed between GMVN and all members of the Consortium.
- d. The minimum Average Annual Turnover of the supplier should not be less than Rs.25.00 lakh from Taxi business during last three years FY2018-19, FY2019-20 and FY2020-21. Proof of turnover to be submitted separately along with technical bid as mentioned in this document.
- e. The bidder must have registration of at least 4 (four) vehicles as taxi of various categories viz; Sedan (Indigo, Swift Dzire, Etios etc.), SUV (Bolero, Scorpio etc.), Innova (Crysta & other model) in their name. Copy of Registration certificate issued by transport department and other relevant documents of all their vehicles

should be enclosed with the tender by the bidder.

- f. The bidder should not have been blacklisted in the past five years by any state/ central govt. department. The bidder must give an affidavit for the same.
- g. The Bidder (Lead Member in case of Consortium) must be registered with GST and must submit GST Registration Certificate along with the technical bid.
- h. The Successful bidder shall provide all contact details of concern persons (i.e. office address, mobile numbers and email IDs).
- i. It is mandatory that bidder must have a valid PAN.
- j. The Tenderer should Submit a Copy of EPF Registration certificate.
- k. In case where Bidder is proprietorship firm, the Bidder should also submit copy of Voter id card/ Driving License/ Aadhar card as identity proof and submit copy of electricity/ water bill / Voter id card/ Driving License/ Aadhar card as proof of address. Electricity/ Water bill should be in the name of the proprietor.
- l. Certified copy of Income tax return acknowledgements downloaded from the Income tax Portal and financial accounts for last three financial years 2018-19, 2019-20 and 2020-21.
- m. Bidder must have positive net worth as on March 31, 2021.
- n. All certificates submitted by the bidders shall be valid on the date of bid.

Note:- In accordance with the provisions of Uttarakhand Government Order No. 1542/VII-3-19/143- Industry/2003 dated 20th August 2019, the eligible bidders (enterprises) are exempted from applicability of qualification criteria related to Financial Eligibility (turnover) and Technical Eligibility (past experience).

G - OTHER MANDATORY TERMS/ REQUIREMENTS

- a) The Vehicles to be provided by the bidder to the GMVN Ltd must not be older than 2013 models.
- b) The Vehicles provided by bidder for tour starting from Delhi must be suitable as per Delhi Transport authority norms. The bidder shall be responsible for pick up and dropping of the tours from Delhi.
- c) Selected bidder should ensure timely supply of taxi as per the requirement of GMVN.
- d) The successful bidder will have to provide comprehensive insurance of all the vehicles before the tour failing which the liability will be solely of the successful bidder.

H - PRE-BID MEETING AND CLARIFICATIONS BY GMVN

- a) A Pre-Bid Conference shall be held on the date, time and venue mentioned in Schedule of Bidding Process to clarify and discuss any provisions or requirements related to this tender document. All interested parties can participate in the Pre-Bid Conference.
- b) All queries to be raised at the Pre-Bid Conference shall be submitted to GMVN in writing on or before the scheduled date of Pre-Bid Conference. Written queries shall be submitted at the address given in the tender document in the following format:

S. N.	Reference Clause of Tender	Subject/Title	Query/ Clarification Sought

- c) GMVN shall endeavour to respond the written queries received from the prospective Bidders. However, GMVN reserves the right not to respond to any query or provide any clarification, in its sole discretion, and nothing in this Clause shall be taken or read as compelling or requiring GMVN to respond to any query or to provide any clarification.
- d) Verbal clarifications and information given by GMVN or its employees or representatives advisors/consultants shall not in any way or manner be binding on GMVN.

I - AMENDMENT IN THE TENDER DOCUMENT

- a) At any time prior to the Bid Due Date, GMVN may for any reason, whether on its own initiative or as a result of a response to written queries, modify the Tender document/extend Bid Due Date by issuing an "Addendum". Any modification of the tender document shall be made by GMVN exclusively through the issue of Addendum.
- b) Addendum shall be notified on www.uktenders.gov.in and/or www.gmvnonline.com. Such Addendum shall become part of the tender document.

J - DOCUMENTS COMPRISING THE BIDDERS' PROPOSAL (Technical BID)

- a) Scan copies to be uploaded on the e-Procurement Portal of GoUK i.e. www.uktenders.gov.in and Hard copy of the Tender document along with original affidavits/declarations etc. to be submitted to the concerned officer as mentioned in this document on or before the expiry of last date of submission of tender.
- b) Technical Bid Submission letter in the Format prescribed in Tender document
- c) Copy of proof of submission of Tender Fees/exemption from tender fees whichever applicable as mentioned in this document.
- d) Earnest Money Deposit as in prescribed Format as mentioned in this document.
- e) Joint Bidding Agreement / Memorandum of Understanding (MOU) in case of Consortium Bidding as per the format given in Bid Forms. In case bidder is company, certified true copy of Board Resolution for consortium bidding.
- f) Authorisation letter signed by the Bidder in favour of the duly Authorized Representative, certifying him as an authorized signatory for the purpose of this Tender in the Format prescribed in Tender document
- g) Eligibility and Evaluation Criteria documents to support the qualification of the Bidder as per specific Format prescribed in Tender document
- h) Duly signed and stamped copy of Tender document with all amendments/ corrigendum/ addendum to be submitted physically as an undertaking that the bidder has read all the terms and conditions carefully and accepts them.
- i) All the documents should be numbered and stapled/ bound; loose papers & unnumbered documents will not be accepted.

K - FINANCIAL BID – (BOQ)

- a) The Financial Bid is to be uploaded on the e-Procurement Portal **ONLY** in the MS Excel file as per the prescribed format. **Financial bid should not be submitted physically along with the hardcopy of the Bid.**
- b) The rate quoted by the bidder in the financial bid shall be exclusive of GST and inclusive of all other applicable taxes, duties, cess, surcharges, levies, etc.
- c) The bidder has to submit financial bid for all the items as mentioned in BOQ. In case the bidder fails to quote the rates of any item, then the bid shall be considered as non-responsive.

L - COST OF BIDDING

The Bidders shall be responsible for all of the costs associated with the preparation of their Bids and their participation in the Bidding Process. GMVN will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.

M - RIGHT TO ACCEPT OR REJECT THE TENDER

- a) Notwithstanding anything contained in this document, GMVN reserves the right to accept or reject any tender and to annul the Bidding Process and reject all tenders at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof.
- b) GMVN reserves the right to reject any tender and appropriate the Bid Security if:
 - I. At any time, a material misrepresentation is made or found, or
 - II. The Bidder does not provide, within the time specified by GMVN, the supplementary information sought by GMVN for evaluation of the Bid.

N - PREPARATION AND SUBMISSION OF BIDS

1- Format and Signing of Bid

The Bidder shall provide all the information sought under this document. GMVN will evaluate only those Bids that are received in the required Formats and complete in all respects. The Bid shall be signed by the authorized signatory of the Bidder who shall also initial each page. The Technical Bid shall comprise of formats of submission of bid along with all necessary documents, certificates, affidavits, declarations.

2- Scanning, uploading of online bids and Sealing/ Marking of Bids to be deposited in physical Form

The Bidder shall upload the scan copy of the Technical Bid in Format as prescribed on the e-Procurement Portal (Hardcopy of the Bid to be submitted to the concerned officer as mentioned in this document within the time prescribed in the tender document). In case of any discrepancy between scan copy of the Bid uploaded on e-Procurement Portal and hardcopy submitted by the Bidder, the scan copy will be considered as final and evaluated. Hence, the Bidders are advised that all the necessary documents, certificates, affidavits, declarations must be submitted in the scan copy of Bid and uploaded on the e-Procurement Portal.

O - BID DUE DATE

GMVN may, in its sole discretion, extend the Bid Due Date by issuing a corrigendum/Addendum uniformly for all Bidders on the website/s where the tender document has been published.

P - MODIFICATION/SUBSTITUTION/ WITHDRAWAL OF BID

The Bidder cannot modify the bid and No Bid shall be withdrawn by the Bidder on or after the Bid Due Date.

Q - CORRESPONDENCE WITH THE BIDDER

GMVN shall not entertain any correspondence with any Bidder (Lead Member in case of Consortium) in relation to acceptance or rejection of any Bid.

R - EVALUATION OF BIDS

i. Opening and Evaluation of Bids

- a. GMVN shall open the Bids at scheduled time and date as mentioned in this document at the head office of GMVN in the presence of the Bidders who choose to attend on prior notice.
- b. GMVN will subsequently examine and evaluate the Bids in accordance with the provisions set out in this document.
- c. While evaluating Bids, GMVN may, at its sole discretion, seek clarifications, shortcomings in writing from any Bidder regarding its Bid.
- d. Bidders who meet the Eligibility Criteria and conforms to other requirements of Technical Bid (as set forth in this document) shall be termed as “**Eligible Bidders**”.
- e. Bidders who do not meet the Eligibility Criteria and conform to other requirements of Technical Bid (as set forth in this document) shall be termed as “**Ineligible Bidders**”. Financial Bids of Ineligible Bidders shall not be opened.

ii. Selection of Bidder

- a) GMVN shall examine and compare the Financial Bids submitted by the ELIGIBLE BIDDERS, taking into account the following factors:
 - (i) Overall, completeness and compliance as per the instructions given in this Tender Document.
 - (ii) Conditional Bids are liable to be rejected.
- b) The successful bidder shall be as per Uttarakhand Procurement Rules and E-procurement Rules issued by the government of Uttarakhand.
- c)
 - 1) The Financial Proposals / Price Bids will be evaluated to determine the Bidder who has quoted the Lowest Rate (L1) for the Taxi Service. For the purpose of Evaluation, the Unit Rate quoted by the Bidders (Per Tour) for each tour will be summed-up of for all kind of Taxi vehicles (Horizontal sum of column number 4 and Total of to 9 in column number 10). Then the Grand Total of column number 10 (Vertical sum) will be summed-up to determine the total cost quoted by the Bidder.
 - 2) The bidder whose bids are found L1 (Lowest) will be selected.
 - 3) L1 rates will be called for negotiation, if needed.
 - 4) In case where the lowest value of the financial bid submitted by two or more bidders are same, then the bidder having the highest value of

average annual turnover in the last three financial year out of FY2020-21, FY2019-20, FY2018-19 and FY2017-18 submitted by the bidder, will be considered as successful bidder.

- 5) Decision of MD, GMVN in this regard shall be final and binding on all the parties.

iii. Contacts during bid evaluation (Important)

Bids shall be deemed to be under consideration immediately after they are opened and until such time GMVN makes official intimation of award/ rejection to the Bidders. While the Bids are under consideration, Bidders and/ or their representatives or other interested parties are advised to refrain from contacting by any means, GMVN and or their employees/ representatives on matters related to the Bids under consideration.

iv. Price Reasonability

GMVN reserves the right to ask bidder's justification of offered prices to judge price reasonability.

S - PERFORMANCE SECURITY

- a. Performance Security equivalent to 5% of estimated total amount of services of Rs.100.00 lakh (Rupees One crore only) shall be deposited by the successful bidder in the form of FDR/BG (should be valid, irrevocable & unconditional) issued from scheduled bank in favour of Managing Director, Garhwal Mandal Vikas Nigam Limited payable at Dehradun within 3 days of acceptance of LOA by it & valid for a period of 60 days beyond the date of completion of all contractual obligation of the bidder in the format prescribed in the Tender Document.
- b. Performance Security will be released after the completion of successful term of the agreement/contract.
- c. In case of consortium bidding, the lead member will provide performance security.
- d. Performance Security shall not carry any interest.
- e. In case of submission of false FDR/BG, penal action will be taken by MD, GMVN.

Note : Latest applicable G.O. of the State finance department will be considered to ascertain the amount required to be deposited for performance security.

T - RESOLUTION OF DISPUTES/ ARBITRATION

- a. The Parties agree to use their best efforts for resolving all Disputes arising under or in respect of the Contract Agreement promptly, equitably and in good faith, and further agree to provide each other with reasonable access during normal business hours to all non-privileged records, information and data pertaining to any Dispute.
- b. Any Dispute which is not resolved amicably by conciliation, shall be finally decided according to the provision of Uttarakhand Procurement Rules 2017 (as amended time to time). The venue of such arbitration shall be Dehradun (Uttarakhand).
- c. Bidder and GMVN agree that an Award may be enforced against the Bidder and/or GMVN, as the case may be, and their respective assets wherever situated.
- d. The Contract Agreement and the rights and obligations of the Parties shall remain in full force and effect, pending the Award in any arbitration proceedings hereunder.

U - PENALTIES

- a. If the service provider fails to accept or unable to complete the supply within the time as agreed in the Tender, the Performance Security amount is liable for forfeiture.
- b. If the service provider fails/ delays to deploy the vehicles as per GMVN requirements, GMVN reserves the right to hire the vehicle from market even at higher cost. In such eventuality, the service provider is liable to compensate GMVN such additional cost incurred; and in addition to this a penalty equivalent to 10% of concerned bill amount shall be levied as Liquidated Damages.
- c. The behaviour of the driver towards tourists should be polite. In case there is any complaint by the tourist against the concerned staff of the service provider for not providing the adequate service, Penalty@5% to 15% of the concerned bill amount shall be levied at the discretion of Managing Director GMVN, depending upon the severity of complaint for deficiency in services, after listening to both the parties.
- d. It will be mandatory to keep the AC operative in AC Tour.
- e. If performance security is encashed/ operated by GMVN on account of any applicable recovery, then the bidder must restore the amount of performance security to the previous level within 7 days of the recovery, otherwise penalty will be imposed by GMVN.

V - PAYMENTS

- a. The payment to the successful bidder (to Lead Member in case of Consortium) would be released by the GMVN after supply of satisfactory services to the GMVN and verification of bills as per prevailing rules. The bills shall be submitted by the successful bidder on tour basis.
- b. The bill of successful bidder shall be checked and verified by Manager (Transport) and Accountant (Yatra Office). The checking and verification officers may be changed as per the order of MD, GMVN.
- c. GST & other applicable taxes imposed by other States and Central Govt. shall be paid extra by GMVN as applicable. The T.D.S. etc, as applicable, will be deducted from the bills submitted by successful bidder (by Lead Member in case of Consortium) as per the govt. norms and the respective certificate will be issued by the GMVN.
- d. GST registration is mandatory for the bidder. GMVN may not pay the taxes in case of absence/ default in registration of GST. The successful bidder will be liable to pay all the tax payment to the tax departments. In case of any changes/ amendments in the rules of GST in future, the terms and conditions in force for the time being shall be fulfilled by the Bidder.
- e. 70% (Seventy percent) of the hiring charges of tour will be paid in advance before the start of the tour and balance 30% will be paid within 45 days after receipt of the bills in the office & successful execution of the tour. Statutory and other necessary deduction shall be made by GMVN from the respective bills.

Apart from above payments, if any other Govt. tax falls under rules/ agreement the payment will be made by the respective liable parties according to the laws.
- f. Successful bidder shall have to enclose the photocopy of work order issued by GMVN regarding payments along with the bills.
- g. In case of any downward/upward revision in price on account of statutory levies, the same will be passed on to GMVN with immediate effect. However, statutory

levies as legally applicable at the time of services shall be acceptable.

- h. The Successful Bidder will have to pay the respective expenses of hill fitness, Road tax, Insurance, toll tax, permit & fuel etc. for all the vehicles for which GMVN will not reimburse the amount in any case.
- i. In case of any 'Challan' or any other fault by the driver/ agency, the Successful bidder will be responsible and accordingly the charges will be paid by the vehicle owner or successful bidder.
- j. Actual parking charges paid by successful bidder will be reimbursed by GMVN only on production of original receipt.
- k. GMVN will pay state road Tax for other states on production of original receipt.
- l. If successful bidder provides vehicles registered in other states, in such case, border tax of Uttarakhand will be borne by the vehicle owner or successful bidder. GMVN will not pay any such taxes in this respect.

W - INTERPRETATION

In case of any confusion regarding interpretation of any term and condition, the interpretation done by MD, GMVN shall be final. MD, GMVN may form a committee or otherwise, may decide on the issue.

X - JURISDICTION

All disputes regarding the Bidding Process and subsequent execution of contract by the successful bidder shall be subject to jurisdiction of court in Dehradun.

Y - MISCELLANEOUS

- a. GMVN, in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to;
 - i. Suspend and/ or cancel the Bidding Process and/ or amend and/ or supplement the Bidding Process or modify the dates or other terms and conditions relating thereto;
 - ii. Consult with any Bidder in order to receive clarification or further information;
 - iii. Retain any information and/ or evidence submitted to GMVN by, on behalf of, and/ or in relation to any Bidder; and/ or
 - iv. Independently verify, disqualify, reject and/ or accept any and all submissions or other information and/ or evidence submitted by or on behalf of any Bidder.
 - v. To act in the interest of GMVN & take any action in this regard.
- b. It shall be deemed that by submitting the Bid, the Bidder agrees and releases GMVN, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/ or performance of any obligations hereunder, pursuant hereto and/ or in connection herewith and waives any and all rights and/ or claims it may have in this respect, whether actual or contingent, whether present or future.
- c. The Tender must be submitted in accordance with the Terms and Conditions.

- d. The conditional tenders will not be entertained.
- e. Bidders shall fill up the required information as per the prescribed tender Form. If any Bidder does not fill up the information properly, GMVN has a right to reject such Tenders.
- f. GMVN reserves the right to add/modify any Terms and Conditions of a draft agreement to be signed with the successful bidder during the bidding process.
- g. GMVN reserves right to verify facts shown by the bidder, by a team of Officers of GMVN.
- h. GMVN shall also be entitled to make recoveries from the successful bidder's bills, Security Deposit, or from any other amount payable to him, the equivalent value of any payment made to him due to inadvertence, error, collusion, misconstruction or misstatement.
- i. The Bidding Documents and all attached documents shall remain the property of GMVN and are transmitted to the Bidders solely for the purpose of preparation and the submission of a Bid in accordance herewith. Bidders are to treat all information as strictly confidential and shall not use it for any purpose other than for preparation and submission of their Bid. GMVN will not return any Bid or any information provided along therewith.
- j. Requirement of vehicles generally will be informed before the booked tours, but in case of any adverse situations, the successful bidder will have to arrange vehicles even on a short notice.
- k. The vehicles provided by the bidder will be operated for booked tours under supervision of GMVN, but in case of any landslide, fault or breakdown the replacement will be made by the successful bidder without any additional cost to the GMVN. In case of failure of replacement, the expenditure incurred on alternate vehicle arrangement will be paid by the successful bidder or will be deducted from respective bill.
- l. The drivers deputed must be well dressed in uniform and have valid license. Drivers must be medically fit and their conduct should be according to tourism industry standard. It will be driver's responsibility to inform Yatra Office after completion of the tour and get the duty slip signed by the tourist, so that in case of any extra day of vehicle usage, the respective amount could be charged from the tourist.
- m. The vehicle supplied by the bidder should be of good condition. The tyres, battery, headlight, insurance, brake, indicator, wiper, glass, doors and all other accessories of the vehicle should be in proper condition. The interior decoration of the vehicle such as seat cover, foot mat etc. must be of good quality. Bidder should have pollution certificate for all the vehicles. In view of the COVID-19 epidemic, the standards of hygiene and safety of the vehicle and driver shall be complied with by the successful bidder.
- n. Vehicle must be registered with the divisional/ sub-divisional transport office as per rules. It will be mandatory for the driver to keep all valid certificates such as registration, permit, fitness, insurance, pollution certificate etc with the vehicle. It is necessary to keep tool kit, first aid box, fire extinguisher etc. in the vehicle as per rules by the successful bidder at their own expenses.
- o. It will be responsibility of the successful bidder to have sufficient cash available with the driver so that fuel, repairs or other vehicle related expenses can be met out during the journey.

- p. Supply of any Private vehicle (Non-commercial / Private Vehicle) will not be accepted.
- q. The GMVN will not be responsible for any kind of damage or force majeure/ accident on the way. In the event of an accident on the way, any kind of medical insurance, compensation and other legal requirement will be complied with by the supplier concerned. The successful bidder shall be fully responsible for the liability.
- r. In case of any natural calamity, political, social or administrative reasons if vehicle remain engaged or stopped for more than the number of days of scheduled period, the GMVN will pay for maximum one day rent on the ground that the party or the driver has to provide a certified copy of land slide duly signed by the Manager of the nearest Tourist Rest House.
- s. The agreement between successful bidder and GMVN regarding supply, terms and conditions as given in tender document shall be executed on a non-judicial stamp paper of appropriate value as required by the Law before the starting of the work and shall be duly registered with the government authority. Cost of stamp duty as applicable shall be borne by the successful bidder.
- t. This agreement will be valid and effective from the date of agreement for one year, which may be extended for further period of two years or till the period pending finalization of new tender on consent of both parties on same terms & conditions. The commencement of services shall be within 10 days of issuance of work order.
- u. In case of any complaint against driver by any tourist or GMVN official, the loss/ claim will be paid by the service provider.
- v. In case of any disputes, the decision of Managing Director GMVN will be acceptable to both the parties, without prejudice to the right of arbitration.
- w. During the peak season, more than 12 tours are conducted at a time. Therefore, the bidders before tendering must examine the sincerity of venture and ensure the availability of vehicles.
- x. Wherever mentioned peak season means period starting from 1st may to 30th June every year and Slack season means period other than peak season.
- y. Monthly engaged vehicle shall be available for duty for 10 hours in a day. Overtime charges for monthly engage vehicle shall be paid on pro-rata basis. Driver shall maintain logbook regularly for the vehicle and it will be verified by the user/ officials of GMVN. In addition to the logbook, a complaint/ suggestion book will also be required to be kept in the vehicle.
- z. Night/ Extra duty charges for monthly engage vehicle (before 8.30 AM and after 8.30 PM i.e. beyond 12 hours duty period) shall be Rs.150/- per day payable on its verification by the Tourist/ officials of GMVN using the vehicle.
- aa. GMVN call centre phone number will be provided to tourists for feedback.
- bb. All the issues which are not explicitly written in the General terms and condition shall be vested within the power of MD, GMVN.
- cc. In case of any disputes, the decision of Managing Director GMVN will be final, without prejudice to the right of arbitration.

Z - FORCE MAJEURE

- a) "Force Majeure" shall mean any cause or event preventing performance of an obligation under this Bid or Contract Agreement under this Bid, which is beyond

the reasonable control of either party (GMVN or Bidder) hereto, and which by the exercise of due diligence, could not have been avoided or overcome, including fire, sabotage, shipwreck, embargo, explosion, terrorist attack, labour trouble, accident, riot, acts of governmental authority (including acts based on laws or regulations now in existence as well as those enacted in the future), acts of God such as earthquake, flood, landslides, spread of pandemic, etc.

- b) Delay in performance or non-performance of any obligation contained herein shall be excused to the extent such failure or non-performance is caused by Force Majeure events mentioned above.
- c) In the event of the Force-Majeure condition(s) continuing beyond a period of 3 months, either party shall have the option to cancel the Contract Agreement for the reason of any or all of the Force-Majeure condition(s) mentioned as above. Further, the Authority/GMVN shall not be liable to pay to the Bidder, any compensation towards financial implications arising due to Force Majeure events.
- d) As soon as practicable and in any case within 15 days of the date of occurrence of a Force Majeure Event or the date of knowledge thereof, the successful bidder shall notify other Parties of the same, setting out the details of such Force Majeure event.
- e) Upon the occurrence of any Force Majeure event, the following shall apply:
 - The Parties shall bear their respective costs and no Party shall be required to pay to the other Party any costs arising out of such Force Majeure event.
 - GMVN shall not be liable to pay any charges to Bidder for the period for which the Force Majeure events persist.
 - Upon the cessation of any Force Majeure Event, the Parties shall immediately resume their respective obligations and such resumption shall be given effect through a written notice of information sent to other party.
 - It is expressly agreed that Bidder's inability to do business or provide services to a third party at a more advantageous price or Bidder's economic hardship shall not constitute a force majeure event.
 - In case of force majeure/unforeseen situation, relaxations to the Bidder, if any, shall be provided as per State / central Government orders.

AA - CHANGE OF LAW

GMVN has all the rights to change any of the provision of any legal/verbal/implicit/explicit etc. agreement unsigned/signed between GMVN and the Bidder including RFP/ Tender Document, contract agreement etc. in the public interest. There shall not be any legal liability of GMVN in any case in this regard.

BB - AGREEMENT FOR CONTRACT

The successful bidders will have to make an agreement with GMVN Limited on the terms mentioned in the bid document or as mutually agreed, within the period specified in the tender document. In case the successful bidder refuses to sign the agreement, the EMD will be forfeited and the subject property may be given to second highest bidder as per the procedure mentioned in the tender document. AGM (Tourism) or any other officer authorised by MD, GMVN will be the authorized representative for signing the agreement on behalf of GMVN.

Bid Forms

Technical Bid Form-1: Letter of the Bid

Ref.

Dated:

Managing Director
Garhwal Mandal Vikas Nigam Limited
74/1, Rajpur Road, Dehradun – 248001 (Uttarakhand)

Sub:- TENDER FOR SELECTION OF VENDOR FOR HIRING OF TAXI FOR TOURS RUN BY GMVN FOR ONE YEAR

Dear Sir,

Being duly authorized to represent and act on behalf of _____ (hereinafter referred as the “**Bidder**”), and having reviewed and fully understood all of the eligibility requirements and information provided, the undersigned hereby expresses its interest and apply for eligibility for the Project mentioned in subject line.

We are enclosing our Bid with the details as per the requirements of the Tender Document, for your evaluation.

The undersigned hereby also declares that the statements made, and the information provided in the Bid are complete, true and correct in every detail.

We confirm that our Bid is valid for a period of 120 days from the due/last date of submission of Bid (Bid Due Date) and our Technical Bid and Financial Bid are unconditional.

We hereby also confirm the following:

1. The Bid is being submitted by -----(mention name of the Bidder/names of all member of Consortium) in accordance with the conditions stipulated in the Tender Document.
2. We have examined in detail and have understood the terms and conditions stipulated in the Tender document issued by Garhwal Mandal Vikas Nigam Limited (“**Authority**” or “**GMVN**”) and in any subsequent communication sent by it. We further confirm that we have examined and have no reservations to the Tender document, including Addendum/ issued vide dated..... We understand that the Addendum shall form an integral part of the Tender document.
3. We acknowledge and confirm that we have undertaken a due diligence audit of all aspects of the bid, including legal due diligence, Service Provider’s obligation to perform the Project and on the basis of its independent satisfaction hereby agree to undertake the Project in accordance with the terms and conditions of this Tender document.
4. We agree and undertake to abide by all these terms and conditions. Our Bid is consistent with all the requirements of submission as stated in the Tender document or in any of the subsequent communications from Authority.
5. The information submitted in our Bid is complete, is strictly as per the requirements stipulated in the Tender document and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Bid.
6. We agree to submit Bank Guarantee/FDR/CDR for a sum of Rs. ----- as Performance Security on being identified as Bidder as per terms and conditions of

Tender document.

7. In the event of our Bid being accepted, we agree to enter into the Contract Agreement within the stipulated period of 10 days from the date of issue of LOA with the Authority for exclusive implementation, incorporating the conditions of the Bid including the Draft Contract Agreement thereto annexed and written acceptance thereof.
8. We confirm that we have studied the provisions of the relevant Indian laws and regulations required to enable us to prepare this Bid and as applicable for implementation of the Project in the event that we are finally.
9. Our Financial Bid is exclusive of GST and inclusive of all other applicable taxes, duties, cess, surcharges, levies, etc.
10. We confirm that all the terms and conditions of the Bid are firm and valid for acceptance for a period of 120 days from the Bid Due Date.

Thanking You,

Yours faithfully,

For and on behalf of : ----- (Name and seal of the Bidder/Lead Member of Consortium)

Signature : ----- (Authorised Signatory)

Name of the Person :-----

Designation :-----

Seal of the Bidder :-----

Date :-----

Place :-----

Technical Bid Form-2: Details of the Bidder
(to be filled by the Bidder/separately by all members of the Consortium)

1	Name of Bidder	
2	Legal Status of Bidder	
3	Date of Incorporation/Registration	
4	Head Office Address of Bidder	
5	Local Office Address of Bidder (if existing)	
6	Brief Description of Bidder's Organisation a) Ownership Structure b) Background of Promoters c) Management Structure	
7	Particulars of Authorised Signatory (Communication will be send on this address/ email id/ mobile number only)	Name: Designation: Address: Telephone: Fax: E-mail:
8	Bank Details of Bidder	Name of Account Holder: Account No: Account Type: Bank's Name: Branch: IFSC Code:
9	PAN	
10	GST registration number	

Note:

- a) Bidder shall also submit certified copy of certificate of registration/ incorporation as applicable to legal status of the Bidder and other details viz. GST registration number and PAN number and EPF registration number duly signed by Authorised Signatory with Bidder's seal.
- b) Copy of bank statement for last 3 years (certified by Bank) preceding to the Bid Due Date in case the Bidder is a proprietorship firm.

For and on behalf of : ----- (Name and seal of Bidder)
Signature : -----(Authorised Signatory)
Name of the Person : -----
Designation : -----
Seal of the Bidder : -----
Date : -----
Place : -----

Technical Bid Form-3: Power of Attorney for Signing Authority

(to be submitted by the Bidder / all members of the Consortium in favour of Lead Member (except cases where proprietor bidder himself signed the bid) on Non-Judicial Stamp Paper of Requisite Value as per Prevalent Stamp Duty (not less than Rs.100/-))

Know all men by these presents, We ----- (name of the Bidder and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr./Ms. (name), ----- who is presently employed with us, -----, name of Bidder, and holding the position of -----, as our true and lawful attorney (hereinafter referred as the “**Authorised Signatory**”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Bid for **“SELECTION OF VENDOR FOR HIRING OF TAXI FOR TOURS RUN BY GMVN for one year”** (“**Project**”) issued by Garhwal Mandal Vikas Nigam Limited (“**Authority**” OR “**GMVN**”) including but not limited to signing and submission of all Bids, Bids and other documents and writings, providing information/responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts including the Contract Agreement and undertakings consequent to acceptance of our Bid, and generally dealing with the Authority in all matters in connection with or relating to or arising out of our Bid for the said Project and/or upon award thereof to us and/or till the entering into the Contract Agreement with the Authority.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Authorised Signatory pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorised Signatory in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, -----, THE ABOVE-NAMED PRINCIPALS HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS ----- DAY OF -----, 2021

For

(Signature, name, designation and address)

Witnesses:

- 1.
- 2.

(Notarized)

Accepted

(Signature)

(Name, Title and Address of the Authorised Signatory)

Notes:

- The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
- Wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a board or shareholders’ resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.

Technical Bid Form-4: Affidavit for No Blacklisting

(to be submitted by the Bidder/separately by all members of the Consortium on Non-Judicial Stamp Paper of Requisite Value as per Prevalent Stamp Duty (not less than Rs.100/-) and duly attested by Notary Public)

We hereby declare that presently the ----- (name of the Bidder), at the time of bidding:

- a) is competent to get into a contract as per the provisions of Indian Contract Act, 1872.
- b) possesses the necessary professional, technical, financial and managerial resources and competence required by the TENDER document issued by Garhwal Mandal Vikas Nigam Limited (the “**Authority**” OR “**GMVN**”).
- c) has fulfilled its obligations to pay such of the taxes payable to Government of India and the State Government or any local authority as specified in the TENDER document.
- d) is having unblemished record and is not declared Illegible for corrupt & fraudulent practices and is not barred either indefinitely or for a particular period of time by any State/ Central Government/ Union Territory (UT)/ Public Sector Undertaking (PSU).
- e) is not barred under the provisions of Uttarakhand Procurement Rules, 2017 from participating in Bidding Process.
- f) does not have any previous transgressions with any entity in India or any other country during the last 5 years.
- g) does not have any debarment by any other procuring entity.
- h) is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons.
- i) does not have, and our directors/officers/office bearers (*wherever applicable*) not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of 5 years preceding to the Bid Due Date, or not have been otherwise disqualified pursuant to debarment proceedings.
- j) does not have a conflict of interest as mentioned in the Tender Document which materially affect the fair competition.
- k) will comply with the code of integrity as specified in the Tender document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GoUK, our Bid Security/ Performance Security may be forfeited in full and our Bid, to the extent accepted, may be cancelled.

Thanking You,

For and on behalf of : -----(name and seal of the Bidder)
Signature : -----(Authorised Signatory)
Name of the Person :-----
Designation :-----
Seal of the Bidder : -----
Date : -----
Place : -----

Technical Bid Form-5: Anti-Collusion Certificate

(to be submitted by the Bidder/ Lead Member of the Consortium)

We hereby certify and confirm that in the preparation and submission of this Bid in response to the TENDER issued by Garhwal Mandal Vikas Nigam Limited, Jaipur (the "**Authority**" OR "**GMVN**") for "**TENDER FOR SELECTION OF VENDOR FOR HIRING OF TAXI FOR TOURS RUN BY GMVN FOR ONE YEAR**" (the "**Project**") we have not acted in concert or in collusion with any other Bidder or other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive.

We further confirm that we have not offered nor paid nor shall offer nor pay, directly or indirectly, any illegal gratifications, in cash or kind, to any person or agency in connection with the Bid.

Date this.....Day of2021

For and on behalf of : -----(name and seal of the Bidder)
Signature : -----(Authorised Signatory)
Name of the Person : -----
Designation : -----
Seal of the Bidder : -----
Date : -----
Place : -----

Technical Bid Form-6: Project Undertaking

(to be submitted by the Bidder/Lead Member of the Consortium)

Ref.

Dated:

Managing Director
Garhwal Mandal Vikas Nigam Limited
74/1, Rajpur Road, Dehradun – 248001 (Uttarakhand)

Sub:- TENDER FOR SELECTION OF VENDOR FOR HIRING OF TAXI FOR TOURS RUN BY GMVN FOR ONE YEAR

We have read and understood the Tender for the project mentioned in the above subject line, issued by Garhwal Mandal Vikas Nigam Limited (the “**Authority**” OR “**GMVN**”). We hereby agree and undertake as under:

Notwithstanding any qualifications of conditions, whether implied or otherwise, contained in our Bid we hereby represent and confirm that our Bid is unqualified and unconditional in all respects and we agree to the terms of the TENDER document including the Draft Contract Agreement.

For and on behalf of : -----(name and seal of the Bidder)
Signature : -----(Authorised Signatory)
Name of the Person : -----
Designation : -----
Seal of the Bidder : -----
Date : -----
Place : -----

Technical Bid Form-7: Financial Eligibility

(Certificate from statutory auditor/Practicing Chartered Accountant on its Letterhead)

(to be submitted by the Bidder/ Separately by All Members of the Consortium)

Net worth		Annual Turnover	
As on	Amount (Rs.)	Financial Year	Amount (Rs.)
March 31, 2021		FY 2018-19	
		FY 2019-20	
		FY 2020-21	
		Average Turnover of three years	
This is to certify that the information contained above are correct as per the audited/ certified financial accounts of the Bidder.			
Date:		(Signature, Name, Designation, Membership Number of the CA/Authorised Signatory of CA Firm) Name and Seal of CA/CA Firm UDIN.....	
Place:			

Note:-

- The above Form shall be filled and certified by the statutory auditor of the Bidder on its letter head. In case Bidder does not have a statutory auditor, it shall provide the certificate from practising chartered accountant along with the certified copy of the annual accounts (including Balance sheet & P/L Account).
- Bidder must submit certified copy of Income tax return acknowledgement downloaded from the Income tax Portal with the bid.

Technical Bid Form-8: Affidavit of No Dues towards Government Taxes

[on non-judicial stamp paper of requisite value as per applicable stamp act and duly attested by Notary Public (to be submitted by the Bidder/ Separately by All Members of the Consortium on Non-Judicial Stamp Paper of Requisite Value as per Prevalent Stamp Duty (not less than Rs.100/-))]

Ref.

Dated:

Managing Director

Garhwal Mandal Vikas Nigam Limited

74/1, Rajpur Road, Dehradun – 248001 (Uttarakhand)

Phone: 0135-2746817, 2749308

Sub:- Affidavit of No Dues towards Government taxes

We..... (name and address of Bidder) hereby undertake that there no pending tax liability towards any tax authorities in India (e.g. Income Tax Department, GST, Custom, etc.) as on (mention date).

PAN Card No.	
GST No. (if applicable)	

If this affidavit/undertaking is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GoUK, our Bid Security/ Performance Security may be forfeited in full and our Bid, to the extent accepted, may be cancelled.

Thanking You,

For and on behalf of : -----(name of the Bidder)
Signature : -----(Authorised Signatory)
Name of the Person : -----
Designation : -----
Seal of the Bidder : -----
Date : -----
Place : -----

Technical Bid Form-9: Board Resolution for Bidders (applicable only in case the Bidder/s is/are Company/ies)

(Format for Lead Member)

“RESOLVED THAT approval of Board be and is hereby granted to join Consortium with -----
----- (name and address of the consortium members) for joint submission of bids to Garhwal Mandal Vikas Nigam Limited (GMVN) for **TENDER FOR SELECTION OF VENDOR FOR HIRING OF TAXI FOR TOURS RUN BY GMVN FOR ONE YEAR** (the “Project”)”

“RESOLVED FURTHER THAT the “Draft Memorandum of Understanding” (MoU) to be entered into with the consortium partners (a copy whereof duly initialized by the Chairman is tabled in the meeting) be and is hereby approved.”

“RESOLVED FURTHER THAT Mr. -----(name), ----- (designation) be and is hereby authorized to enter into an MoU, on behalf of the ----- (name of Lead Member), with the consortium members and to sign the bidding documents on behalf of the consortium for submission of the bidding documents and execute a power of attorney in favour of ----- (name of Lead Member) as the Lead Member”

(Format for Other Member)

“RESOLVED THAT approval of Board be and is hereby granted to join Consortium with -----
----- (name and address of the Lead member) for joint submission of bids to Garhwal Mandal Vikas Nigam Limited (GMVN) for **TENDER FOR SELECTION OF VENDOR FOR HIRING OF TAXI FOR TOURS RUN BY GMVN FOR ONE YEAR** (the “Project”)”

“RESOLVED FURTHER THAT the “Draft Memorandum of Understanding” (MoU) to be entered into with the consortium partners (a copy whereof duly initialized by the Chairman is tabled in the meeting) be and is hereby approved.”

“RESOLVED FURTHER THAT Mr. ----- (name), ----- (designation) be and is hereby authorized to enter into an MoU with the Consortium members and execute a power of attorney in favour of the ----- (name of Lead Member) as the Lead Member”

Technical Bid Form- 10: Memorandum of Understanding (MOU) in case of Consortium

(on non-judicial stamp paper of requisite value as per applicable stamp act (not less than Rs.100/-) and duly attested by Notary Public)

This Memorandum of Understanding (MOU) entered into thisday of2021 at among M/s (hereinafter referred to as"..... ") and having registered office atas the **Lead Member** and M/s (hereinafter referred to as"") and having registered office at as the other member-1 and M/s (hereinafter referred to as"") and having registered office at as the other member-2 and M/s (hereinafter referred to as"") and having registered office at as the other member-3.

The expressions of (name of **Lead Member**) and (name of other members) (which expression shall unless repugnant to the context or meaning thereof mean and indicate its successors and assignees) shall collectively be referred to as "**Consortium**" and individually as "the Member" Whereas the Garhwal Mandal Vikas Nigam Limited (GMVN) has issued Request for Proposal for (name of Project) (the "**Project**")".

IT IS HEREBY AS MUTUAL UNDERSTANDING OF THE MEMBERS AGREED AND DECLARED AS FOLLOWS:

That the Members shall jointly submit the Bid for implementation of the said Project as per the terms & conditions, specifications and other obligations as mentioned in the Tender document issued by GMVN. M/s -----(name of lead member) shall be the Lead Member of the consortium for all intents and purpose and shall:

be authorized for all or any of the acts, deeds or things necessary or incidental for submission of the Proposal/Bid, responding to queries and submission of information/ documents, execute and implement (in case the project awarded) the Project as per the terms & conditions, specifications and other obligations as per the Contract Agreement with the Authority with regard to the same on behalf of the consortium and represent the Consortium in its dealing with the Authority and receive instructions for and on behalf of any or all Members of Consortium.

In case the Project is awarded, all members of the consortium shall be jointly and severally liable for the execution and due performance of the contract with GMVN in accordance with the contract terms. All members of the consortium shall be bound by all acts, representations, deeds and things of the lead member with respect to this Tender.

Roles and Responsibilities of Members of Consortium:

Member	Responsibility in Implementation of the Project
Lead Member	
Other Member-1	
Other Member-2	
Other Member-3	

All members of the Consortium hereby confirm to carry their respective responsibilities as mentioned in this MoU. Any change in composition of Consortium of a Bidder shall not be permitted during any stage of the Bidding Process and thereafter uptill commissioning/

Financial Bid Form (BOQ)

(In the MS Excel format available at www.uktenders.gov.in)
(Please note that the financial bid should not be submitted physically)

CHECK LIST OF DOCUMENTS

SI	Particulars of document	Technical Bid	To be scanned and uploaded along with the online bid	Reference	Tick the item
1	Tender Fees	Yes	Yes	Copy of Banker's Cheque/ Demand Draft	
2	Earnest money (EMD) fee	Yes	Yes	Copy of Banker's Cheque/ Demand Draft	
3	Technical bid document as per tender document	Yes	Yes	Technical Bid forms specified in the Tender document (as applicable)	
4	Financial bid (BOQ)	No	Yes	In the form of Spread sheet/ excel file online only	
5	Proof of business establishment	Yes	Yes	Registration Copy	
6	Documentary Evidence for Business Activity undertaken	Yes	Yes	Copy of Work order, Experience/ completion certificates	
7	Proof of Registration of 4 vehicles in bidder's Name	Yes	Yes	Copy of Registration certificate issued by Transport authority	
8	Proof of Income (ITR)	Yes	Yes	Income Tax Return Acknowledgements for last three years FY2018-19, FY2019-20, FY2020-21.	
8	Proof of turnover (Certified annual accounts)	Yes	Yes	Certified financials (Balance sheet and Profit & Loss Account) for last three years FY2018-19, FY2019-20, FY2020-21.	
9	Copy of PAN	Yes	Yes	Please give the PAN of the applying firm	
10	Copy of GST registration	Yes	Yes	Issued by GST department	
11	Copy of Electricity/ water bill / Voter id card/ Driving License/ Aadhar card as proof of identity and address (In case where Bidder is Individual person/ proprietorship firm)	Yes	Yes	Copy of any document as proof of identity and address	
12	Copy of Tender Document sealed and signed by Authorised Signatory of Bidder	Yes	Yes	PDF Format	

Draft Contract Agreement

This Agreement is executed on this the day of 2021 at Dehradun (Uttarakhand)

BY AND BETWEEN

Garhwal Mandal Vikas Nigam Limited, a Govt. of Uttarakhand Enterprise, 74/1, Rajpur Road, Dehradun – 248001 (Uttarakhand) (hereinafter referred to as “the **Authority**” or “**GMVN**” which expression shall, unless repugnant to the context or meaning thereof, include its administrators, successors and assigns) of **First Part**;

AND

M/s (*name of address of the Selected Bidder or names of members of Consortium*) (hereinafter referred to as the “**Selected Bidder**” or “**Service Provider**”), which expression shall, unless repugnant to the context or meaning thereof, include its successors and permitted assigns) of the **Second Part**.

Each of the parties of the **First** and **Second** Part are hereinafter, as the context may admit or require, individually referred to as a “**Party**” and collectively as the “**Parties**”.

WHEREAS:

- A. Garhwal Mandal Vikas Nigam Limited (“**GMVN**”) decided to procure services from **Vendor for Hiring Of Taxi for Tours run by GMVN for the period of One Year (“Contract Period”)** through a private sector supplier to be through transparent competitive bidding process [collectively referred as the “**Tender**”].
- B. For this, GMVN had invited bids for selection of a Bidder through single stage two-part competitive transparent bidding process for the Project through Tender No. dated.....
- C. After evaluation of Bids received in response of the Tender, the Authority accepted the bid of the Bidder and issued Letter of Award (LoA) vide its letter no. ----- (hereinafter called as the “**LOA**”) to the Bidder, requiring, inter alia, the Bidder to submit Performance Security within 10 days of issuance of LOA.
- D. Following the issue of the LOA, the Service Provider having furnished Performance Security for an amount of Rs.; the Authority has agreed for procuring supply of Services by the Bidder on the terms, conditions and covenants hereinafter set forth in this Contract Agreement.
- E. The Bidder acknowledges and confirms that it has undertaken its obligations to undertake the tender etc., and on the basis of its independent satisfaction hereby agrees to supply of Services in accordance with the terms & conditions of the Contract Agreement.
- F. This Contract agreement shall be valid for a period of from the date of signing. The following documents attached hereto shall be an integral part of this Contract Agreement:
 - a) Financial Bid Submitted by Bidder
 - b) Performance Security Submitted by Bidder
 - c) Tender Document

d) Pre-bid Minutes, if any

The Bidder shall carry out its Scope of Work in accordance with provision of the Contract Agreement forming the documents mentioned hereinabove.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

For and Behalf of
Garhwal Mandal Vikas Nigam Limited

For and Behalf of
Entity name of Selected Bidder (Lead Member of the Consortium)

Managing Director/General Manager

Authorised Signatory name, title and signature

1) Witness

2) Witness

For and Behalf of
Entity name of Selected Bidder (Member – 1 of the Consortium)

For and Behalf of
Entity name of Selected Bidder (Member – 2 of the Consortium)

Authorised Signatory name, title and signature

3)

Authorised Signatory name, title and signature

4)

For and Behalf of
Entity name of Selected Bidder (Member – 3 of the Consortium)

Authorised Signatory name, title and signature

5)

Performa of Performance Security

{On non-judicial stamp paper worth..... (Adequate value as per the applicable laws of
Govt. of Uttarakhand)}

Managing Director

Garhwal Mandal Vikas Nigam Limited

74/1, Rajpur Road, Dehradun – 248001 (Uttarakhand)

Phone: 0135-2746817, 2749308

**Sub:- TENDER FOR SELECTION OF VENDOR FOR HIRING OF TAXI FOR TOURS RUN
BY GMVN FOR ONE YEAR**

Ref.: (LoA / Agreement No ----- Dated -----)

Date:

Bank Guarantee No.....

This deed of Guarantee is made this day of of
the year between the **Managing Director, Garhwal Mandal Vikas
Nigam Limited**, 74/1, Rajpur Road, Dehradun – 248001, Uttarakhand (which expression shall
unless excluded by or repugnant to the context includes his successors and assignees) of the
one part and the..... (Name of issuing Bank), having its head
office..... hereinafter called "The Bank" (which expression shall
unless excluded by or repugnant to the context includes his successors and assignees) of the
other part

1. In accordance with the Agreement No. _____ between **Garhwal Mandal
Vikas Nigam Limited** (hereinafter referred to as the "GMVN") for the work of "**TENDER FOR
SELECTION OF VENDOR FOR HIRING OF TAXI FOR TOURS RUN BY GMVN FOR ONE
YEAR**", with M/s (Name of Bidder / Name of Lead Member in case of
Consortium)..... address
.....(hereinafter referred
to as "Agency"), a Bank Guarantee for a sum of Rs _____ valid for a period of
_____ from....., as required to be furnished by the Agency, we the
.....(Name of the Bank) (hereinafter referred to as "The Bank") do hereby unequivocally
and unconditionally guarantee and undertake to pay during the above said period, on written
request by GMVN, an amount not exceeding Rs. ----- Only to GMVN without any
reservation. The guarantee would remain valid up to (date) and if any
further extension to this is required, the same will be extended as and when required by
GMVN.
2. We, the (name of the Bank) do hereby further
undertake to pay the amounts due and payable under this guarantee without any demur,
merely on demand from GMVN stating that the amount claimed is due by way of loss or
damage caused to or would be caused to or suffered by GMVN by reason of any breach of
any of the terms of conditions of the said Agreement by the Agency. Any such demand made
on the Bank shall be conclusive as regards the amount due and payable by the Bank under
this guarantee. However, our liability under this guarantee shall be restricted to an amount
not exceeding Rs.....
3. We, the (name of the Bank) undertake to pay
to GMVN any money so demanded notwithstanding any dispute or disputes raised by the
Agency in any suit or proceeding instituted/ pending before any court of tribunal relating
thereto, our liability under this present being absolute and unequivocal. The payment so
made by us under this bond shall be a valid discharge of our liability for payment there under

and the Agency shall have no claim against us for making such payment.

4. We, the (name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the aforesaid period of days and it shall continue to be so enforceable till all the dues of GMVN under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharges or till GMVN certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Agency and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the (Date 3 months after the expiry of Bank Guarantee), we shall be discharged from all liability under this guarantee thereafter.
5. We, the (name of the Bank) further agree with GMVN that GMVN shall have the fullest liberty without our consent and without effecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Agency from time to time or to postpone for any times or from time to time only of the powers exercisable by GMVN against the Agency and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, postponement or extension being granted to the said Agency or for any forbearance act or omission on the part of GMVN or any indulgence by GMVN to the said Agency or by any such matter or thing what-so-ever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. The decision of the Managing Director, GMVN or any other officer exercising the power of the Managing Director, GMVN shall be final in respect of this bank guarantee.
7. This guarantee will not be discharged due to the change in the name, style and constitution of the Bank or the Agency.
8. All disputes arising under the said guarantee, between the Bank and GMVN or between the Agency and GMVN pertaining to the guarantee, shall be subject to the jurisdiction of court of the State of Uttarakhand only.

Notwithstanding anything contained herein:-

1. Our liability under this bank guarantee shall not exceed(Value in figures).....(Value in words)
2. This bank guarantee shall be valid up to(Validity date)
3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if we receive a written claim or demand on or before(Validity / claim period)

We, the (name of the Bank) lastly undertake not to revoke this guarantee during its subsistence except with the previous consent of the Managing Director, GMVN in writing.

Dated, the day of 2021

For

(name of the Bank)

(Name and Signature of the Authorised Signatory of the bank)

Witness:

- 1.
- 2.